

**LYNNWOOD  
CITY COUNCIL  
Work Session**

**Date: Wednesday, September 16, 2020**

**Time: 6:00 PM**

**Place: This meeting will be held electronically via Zoom. See the City of Lynnwood website for details.**

- 
- |         |          |  |
|---------|----------|--|
| 6:00 PM | <b>A</b> | Interview: Ethics Board candidate Ty Tufono-Chaussee   |
| 6:05 PM | <b>B</b> | Update from Edmonds College President Dr. Amit Singh   |
| 6:30 PM | <b>C</b> | COVID-19 Update  |
| 7:00 PM | <b>D</b> | Briefing: Connect Lynnwood: Active and Accessible Transportation Plan - School Safety Project Presentation |
| 7:35 PM | <b>E</b> | Briefing: General Transportation   |
| 7:55 PM | <b>F</b> | Narcotics Enforcement Account - Repeal LMC 3.100   |
| 8:05 PM | <b>G</b> | Presentation: Council Liaison Reports/Boards and Commissions ~ Ruth Ross                                   |
| 8:10 PM | <b>H</b> | Break  |
| 8:20 PM | <b>I</b> | Presentation: Council Liaison Reports/Boards and Commissions ~ Ian Cotton                                  |
| 8:25 PM | <b>J</b> | Presentation: Council Liaison Reports/Boards and Commissions ~ Jim Smith                                   |
| 8:30 PM | <b>K</b> | Mayor Comments and Questions   |
| 8:35 PM | <b>L</b> | Council President and Council Comments   |
| 8:40 PM | <b>M</b> | Executive Session, If Needed   |
- Adjourn

**Memorandums for Future Agenda Items:**

**Memorandums for Your Information:**

**Contact: Executive Office (425) 670-5001**

# CITY COUNCIL ITEM A

## CITY OF LYNNWOOD Administrative Services

---

**TITLE:** Interview: Ethics Board candidate Ty Tufono-Chaussee

**DEPARTMENT CONTACT:** Karen Fitzthum, Acting City Clerk and Chief Procurement Officer

**SUMMARY:**

The Ethics Board currently has a vacancy. The Mayor recommends Ms. Ty Tufono-Chaussee for position 2.

**ACTION:**

Interview Ms. Ty Tufono-Chaussee for position 2 on the Ethics Board for a term expiring January 21, 2022.

**BACKGROUND:**

Ms. Tufono-Chaussee submitted her application and was interviewed by Mayor Smith and Board of Ethics staff liaison Karen Fitzthum. Ms. Tufono has previously served on the Diversity and Neighborhoods Commission for the City and as a volunteer for other public agencies.

Position #2 for this Board is currently vacant.

**ADMINISTRATION RECOMMENDATION:**

Interview Ms. Tufono-Chaussee

**DOCUMENT ATTACHMENTS**

Description:	Type:
<a href="#">Board of Ethics Application</a>	Backup Material

# Board and Commission Application



Submission date: 1 July 2020, 9:05PM

Receipt number: 31

Related form version: 2

Question	Response
All Are Welcome	
Name	Ty Tufono-Chaussee
Address	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
Are you a registered voter in the City of Lynnwood?	No
Are you a registered voter somewhere else?	Yes
Please choose the Board or Commission for which you are applying	Ethics Board
Why are you interested in serving on this board or commission?	I want to contribute and be involved in community service here in Lynnwood. I also want to help Lynnwood become more diverse & inclusive and ensure that all community members are informed & included in City Affairs.
What do you perceive as the role of a board or commission member?	I perceive the B&C members to be the bridge between the community & City Leadership. and Agencies. I believe the B&C members should be connected in their communities and should be involved-most especially with the underserved citizens.
How would you represent the interests of the community?	I would provide my 30 years of Community Service & Advocacy in ensuring our community resources are provided for people who live in Lynnwood to enjoy a quality of life in Lynnwood.
List any experiences that may assist you in serving in this role.	-Retired WA State Commissioner in Asian-Pacific American Affairs. Former Union President AFA-CWA Local Council 19. Former Bombers
List any other information you would like us to consider.	Former Commissioner for City of Lynnwood Diversity & Neighborhoods Commission.
Optional resume upload	[REDACTED]
[REDACTED]	[REDACTED] 01/2020

## CITY COUNCIL ITEM B

### CITY OF LYNNWOOD Executive

---

**TITLE:** Update from Edmonds College President Dr. Amit Singh

**DEPARTMENT CONTACT:** Leah Jensen

**SUMMARY:**

Edmonds College President Dr. Singh will provide Council with an update on the college's operations.

**DOCUMENT ATTACHMENTS**

**Description:**

**Type:**

---

No Attachments Available

**CITY COUNCIL ITEM C**

**CITY OF LYNNWOOD  
City Council**

---

**TITLE:** COVID-19 Update

**DEPARTMENT CONTACT:** Christine Frizzell, Council President

**SUMMARY:**

The City continues to monitor and respond to the COVID-19 emergency. The Council will receive an update from City staff.

**DOCUMENT ATTACHMENTS**

**Description:**

**Type:**

---

No Attachments Available

## CITY COUNCIL ITEM D

### CITY OF LYNNWOOD Public Works

---

**TITLE:** Briefing: Connect Lynnwood: Active and Accessible Transportation Plan - School Safety Project Presentation

**DEPARTMENT CONTACT:** David Mach, Sarah Olson, Amie Hanson

#### **SUMMARY:**

The briefing will primarily summarize the work conducted so far on the School Safety Assessment element of the Connect Lynnwood: Active and Accessible Transportation Project. The School Safety assessment was requested by Council a few years back after receiving safety concerns in the Lynndale Elementary area.

In addition to the School Safety Project, the briefing will also include an overview of the following:

- Complete Streets Policy development and Standards update
- Citywide Safety Study (for pedestrians and cyclists)
- Park Access Study
- Bicycle and pedestrian network updates
- Public Participation and Outreach.

#### **ACTION:**

Briefing. No action required.

#### **BACKGROUND:**

The School Safety Project initiated in Fall 2019 included Cedar Valley Elementary, Spruce Elementary, Lynnwood Elementary, Lynndale Elementary, College Place Elementary, and College Place Middle School (note: the first phase of this project included assessments of Beverly Elementary, Meadowdale Elementary, Meadowdale Middle, and Meadowdale High schools). The Project Team conducted evaluations of existing conditions through conducting interviews and visiting the sites, developed countermeasures to address potential conflicts between pedestrians, bicyclists, and vehicular traffic, and reviewed the countermeasures to determine priorities, timelines, and ensure recommendations match the City's traffic control needs.

In October, the Project Team evaluated current site access, circulation, and safety challenges for six elementary and middle school sites within the City. This effort included conducting interviews with Edmonds School District Personnel, administrators at individual school sites, Lynnwood Police Department staff, and City of Lynnwood Traffic Engineering staff. The Project Team then visited each site during pick-up and/or drop-off to observe site conditions affecting pedestrian access to each school site.

The Project Team conducted outreach for the Connect Lynnwood Plan during February and March 2020 via an online survey with a section of questions specific to school families and how their students travel to school.

During Spring of 2020, the Project Team reviewed the survey results, findings from the site visits and potential countermeasures for addressing issues at each site. These countermeasures were reviewed with the understanding of the City's traffic control priorities, future plans, and how each school fits into the City's larger travel network. Potential countermeasures were categorized according to implementation schedule:

Near-term Design/Implementation (highest priority sites), Short-term Implementation, and Long-term Implementation.

On June 18, 2020, the Project Team presented the School Safety Project findings and recommendations to Edmonds School District and individual school administrators. Edmonds School District personnel provided feedback on the concepts, given their understanding of the school site and community needs.

Three locations were identified by the Project Team (with District agreement) as being highest priority and were slated for Near-term Design/Implementation. In July 2020, the Project Team applied for WSDOT Safe Routes to Schools grants to obtain funding for projects at these locations:

- College Place Elementary School– intersection of 76<sup>th</sup> Ave W & 204<sup>th</sup> St SW
- College Place Middle School – mid-block crossing of 208 St SW
- Lynndale Elementary – missing sidewalk along 192<sup>nd</sup> PL SW, 71<sup>st</sup> Pl W

The Project Team has also identified countermeasures to address the lack of sidewalks along 189<sup>th</sup> Pl SW and 192<sup>nd</sup> St SW that affect pedestrians near Lynndale Elementary and Lynndale Park. The proposal includes delineating walking and bicycling space in the existing roadway and designating 189<sup>th</sup> Pl SW and 192<sup>nd</sup> St SW as a one-way couplet. This proposal would make use of a low-cost pedestrian improvement minimizing right-of-way impacts to residents while making the walking pathway highly visible and safer with one-way traffic.

## **PREVIOUS COUNCIL ACTIONS:**

Business Meeting, November 8, 2017, Item 90.1-I Contract: Citywide Multimodal Transportation Planning

Business Meeting, May 28, 2019, Item 90.I-G Consultant Contract Supplement: Lynnwood Multimodal Transportation Planning

## **FUNDING:**

## **KEY FEATURES AND VISION ALIGNMENT:**

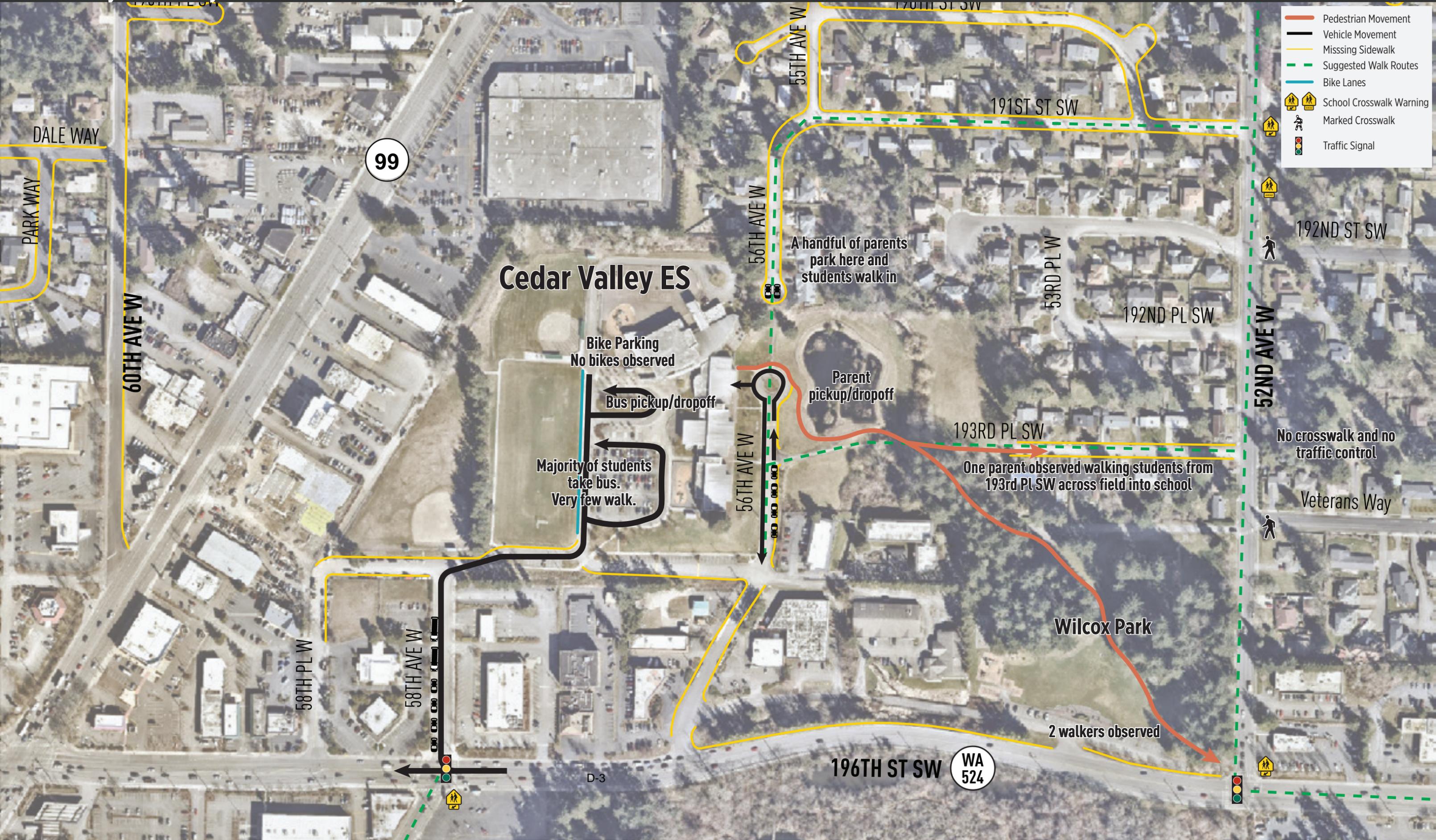
Our Community Vision: The Lynnwood Community will be a regional model for a sustainable, vibrant community with engaged citizens and an accountable government.

Connect Lynnwood, the Multimodal Transportation Planning project, supports that vision and results in an important improvement to the City’s infrastructure that links City of Lynnwood programs, policies, comprehensive plans, mission, and ultimately the Community Vision. The project supports this vision by delivering outcomes that correspond to the goals of building a healthy and sustainable environment, investing in recreation and community programs, investing in efficient, integrated local and regional transportation systems, ensuring a safe environment, and being responsive to the wants and needs of our citizens.

## **DOCUMENT ATTACHMENTS**

<b>Description:</b>	<b>Type:</b>
<a href="#">Graphic Presentation of Walk Audit Findings</a>	Backup Material
<a href="#">June 1 2020 Memo describing school access and safety issues and applicable countermeasures</a>	Backup Material
<a href="#">Safe Routes to Schools Conceptual Drawings</a>	Backup Material

# Cedar Valley Elementary School Assessment Finding



- Pedestrian Movement
- Vehicle Movement
- Missing Sidewalk
- Suggested Walk Routes
- Bike Lanes
- School Crosswalk Warning
- Marked Crosswalk
- Traffic Signal

99

## Cedar Valley ES

A handful of parents park here and students walk in

Bike Parking  
No bikes observed

Bus pickup/dropoff

Majority of students take bus.  
Very few walk.

Parent pickup/dropoff

193RD PL SW

One parent observed walking students from 193rd Pl SW across field into school

No crosswalk and no traffic control

Wilcox Park

2 walkers observed

196TH ST SW WA 524

D-3

# College Place Elementary School Assessment Findings



- Pedestrian Movement
- - - Fitness Trail
- Vehicle Movement
- Missing Sidewalk
- - - Suggested Walk Routes
- Bike Lanes
- School Crosswalk Warning
- Marked Crosswalk
- Traffic Signal
- Adult Safety Patrol
- Student Safety Patrol

Numerous turning conflicts with turns into/out of 204th St SW and school driveway exit. All dropoff/pickup students cross at this crosswalk with pedestrian half signal.

School driveway and 204th St SW are confusing and trees limit visibility.

204TH ST SW Unpaved street, parents/students walk

Cars observed not yielding to pedestrians in crosswalk  
204TH ST SW 15 bikers, 50+ walkers observed

Parents turn left at church parking lot

College Place ES

Bus access only, or ADA placard. No general pick-up/drop-off traffic.

Lynnwood Golf Course

Late drivers sneak in to drop off. Dropoff along 76th is prohibited, but some parents still drop here.

Cars turning left from 206th St SW use Safety Patrol person as shield

Parents walk their ES children from MS parking lot

206TH ST SW  
30+ walkers  
6 bikers/scooters observed

College Place MS

76TH AVE W  
Vehicle speeding observed on 76th Ave W during pick-up/drop-off

Pedestrian activation in any direction fully protects people walking from turning conflicts.

208TH ST SW

99

74TH AVE W

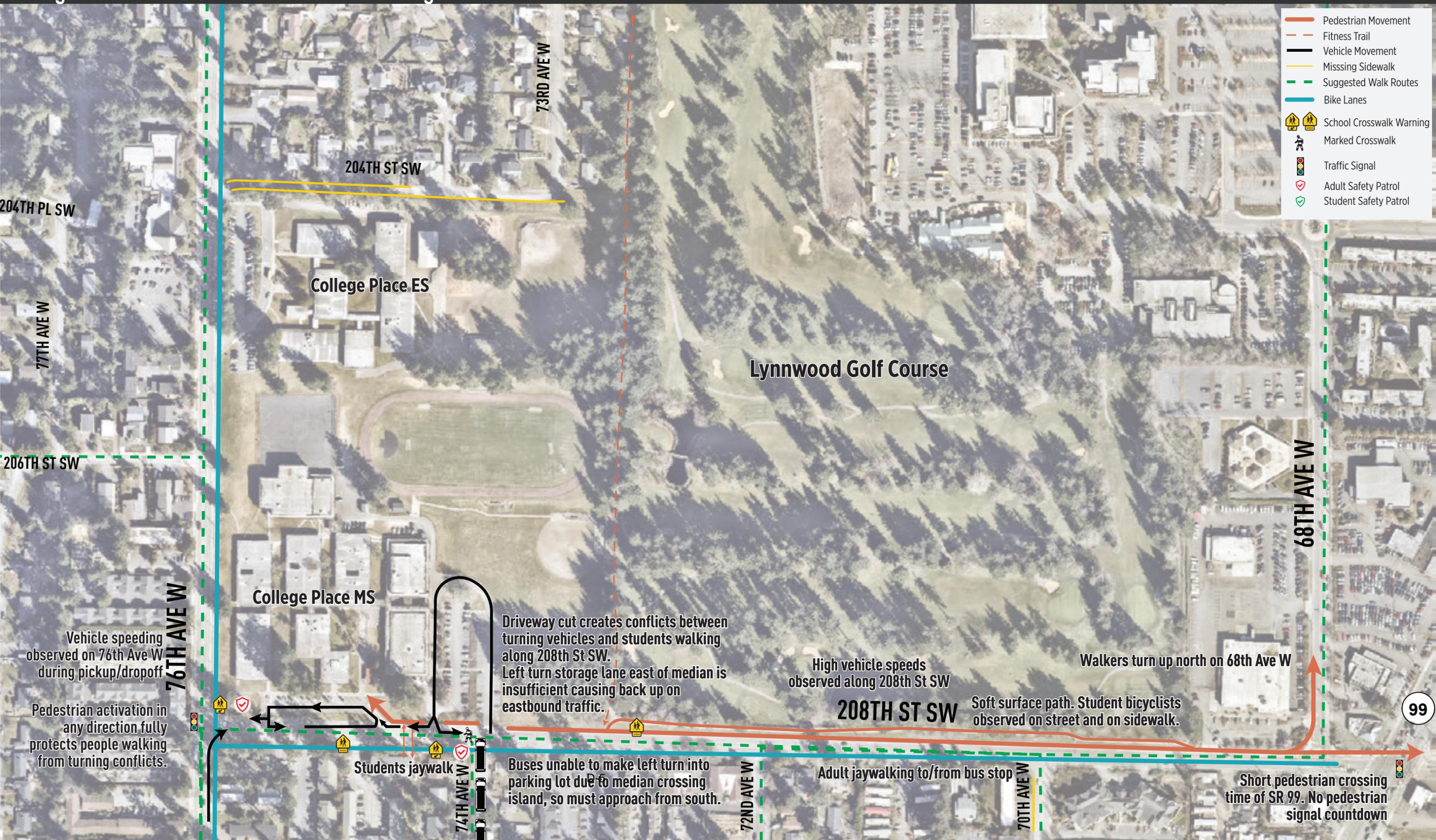
72ND AVE W

70TH AVE W

D-4

# College Place Middle School Assessment Findings

-  Pedestrian Movement
-  Fitness Trail
-  Vehicle Movement
-  Missing Sidewalk
-  Suggested Walk Routes
-  Bike Lanes
-  School Crosswalk Warning
-  Marked Crosswalk
-  Traffic Signal
-  Adult Safety Patrol
-  Student Safety Patrol



Vehicle speeding observed on 76th Ave W during pickup/dropoff

Pedestrian activation in any direction fully protects people walking from turning conflicts.

College Place ES

College Place MS

Lynnwood Golf Course

Driveway cut creates conflicts between turning vehicles and students walking along 208th St SW. Left turn storage lane east of median is insufficient causing back up on eastbound traffic.

High vehicle speeds observed along 208th St SW

208TH ST SW

Soft surface path. Student bicyclists observed on street and on sidewalk.

Walkers turn up north on 68th Ave W

Students jaywalk

Buses unable to make left turn into parking lot due to median crossing island, so must approach from south.

Adult jaywalking to/from bus stop

Short pedestrian crossing time of SR 99. No pedestrian signal countdown

99

# Lynndale Elementary School Assessment Findings



## Lynndale ES

The loop is also a fire lane, so parents cannot queue in the loop before bell time  
4 bikes, 2 scooters observed in bike rack

Bus designated queue zone  
Students jaywalk before crosswalk

188th Pl SW has sidewalk and stepdown walking path to parking lot in the park

No sidewalk and drivers queue on 189th Pl SW

Vehicle line obstructs pedestrian visibility

Marked crosswalk leading to the park's parking lot

Few vehicles line up on 70th Ave W

Few students walking  
Poor visibility due to vegetation and curve

Loop limited to right in & out but some parents still try to turn left

Parents park along 191st Pl SW and walk through bus queue to pick-up students

Many walkers on 192nd Pl SW heading towards 68th Ave W

Some parents park their vehicle on 192nd Pl SW and pick up their children

Essential missing sidewalk  
60+ walkers observed walking south from school

No marked crosswalk at 190th St SW. The closest crosswalk north is on 188th St SW.  
No students observed crossing 68th north of 192nd Place

Flashing beacon present but unlikely that students can cross 68th Ave without the help of Safety Patrol person. Potential barrier to walking students.

74TH AVE W

73RD PL W

72ND AVE W

70TH AVE W

189TH PL SW

190TH ST SW

191ST PL SW

192ND PL SW

193RD PL SW

69TH PL W

69TH PL W

68TH AVE W

66TH PL

67TH AVE W

191ST PL SW

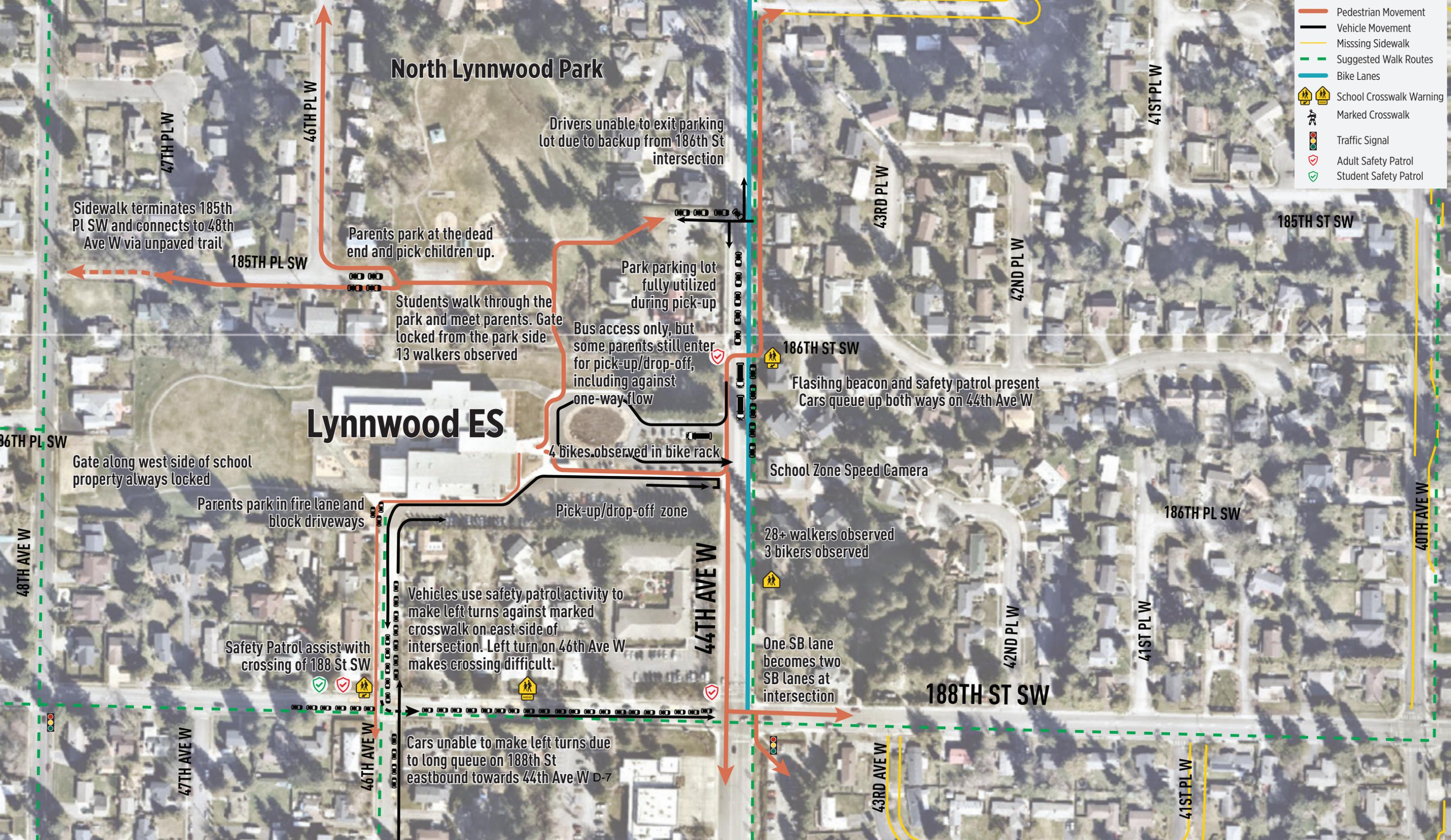
192ND PL SW

192ND ST SW

192ND PL SW

74TH AVE W

# Lynnwood Elementary School Assessment Findings



- Pedestrian Movement
- Vehicle Movement
- Missing Sidewalk
- Suggested Walk Routes
- Bike Lanes
- School Crosswalk Warning
- Marked Crosswalk
- Traffic Signal
- Adult Safety Patrol
- Student Safety Patrol

North Lynnwood Park

Lynnwood ES

Drivers unable to exit parking lot due to backup from 186th St intersection

Sidewalk terminates 185th Pl SW and connects to 48th Ave W via unpaved trail

Parents park at the dead end and pick children up.

Students walk through the park and meet parents. Gate locked from the park side 13 walkers observed

Park parking lot fully utilized during pick-up

Bus access only, but some parents still enter for pick-up/drop-off, including against one-way flow

186th St SW

Flashing beacon and safety patrol present  
Cars queue up both ways on 44th Ave W

Gate along west side of school property always locked

Parents park in fire lane and block driveways

Pick-up/drop-off zone

4 bikes observed in bike rack

School Zone Speed Camera

28+ walkers observed  
3 bikers observed

Vehicles use safety patrol activity to make left turns against marked crosswalk on east side of intersection. Left turn on 46th Ave W makes crossing difficult.

One SB lane becomes two SB lanes at intersection

Safety Patrol assist with crossing of 188 St SW

Cars unable to make left turns due to long queue on 188th St eastbound towards 44th Ave W D-7

188th St SW

48th Ave W

47th Ave W

46th Ave W

44th Ave W

43rd Ave W

41st Pl W

40th Ave W

47th Pl W

46th Pl W

185th Pl SW

43rd Pl W

42nd Pl W

41st Pl W

185th St SW

186th Pl SW

41st Pl W

36th Pl SW

48th Ave W

47th Ave W

46th Ave W

44th Ave W

43rd Ave W

41st Pl W

40th Ave W

47th Pl W

46th Pl W

185th Pl SW

43rd Pl W

42nd Pl W

41st Pl W

185th St SW

186th Pl SW

41st Pl W

36th Pl SW

48th Ave W

47th Ave W

46th Ave W

44th Ave W

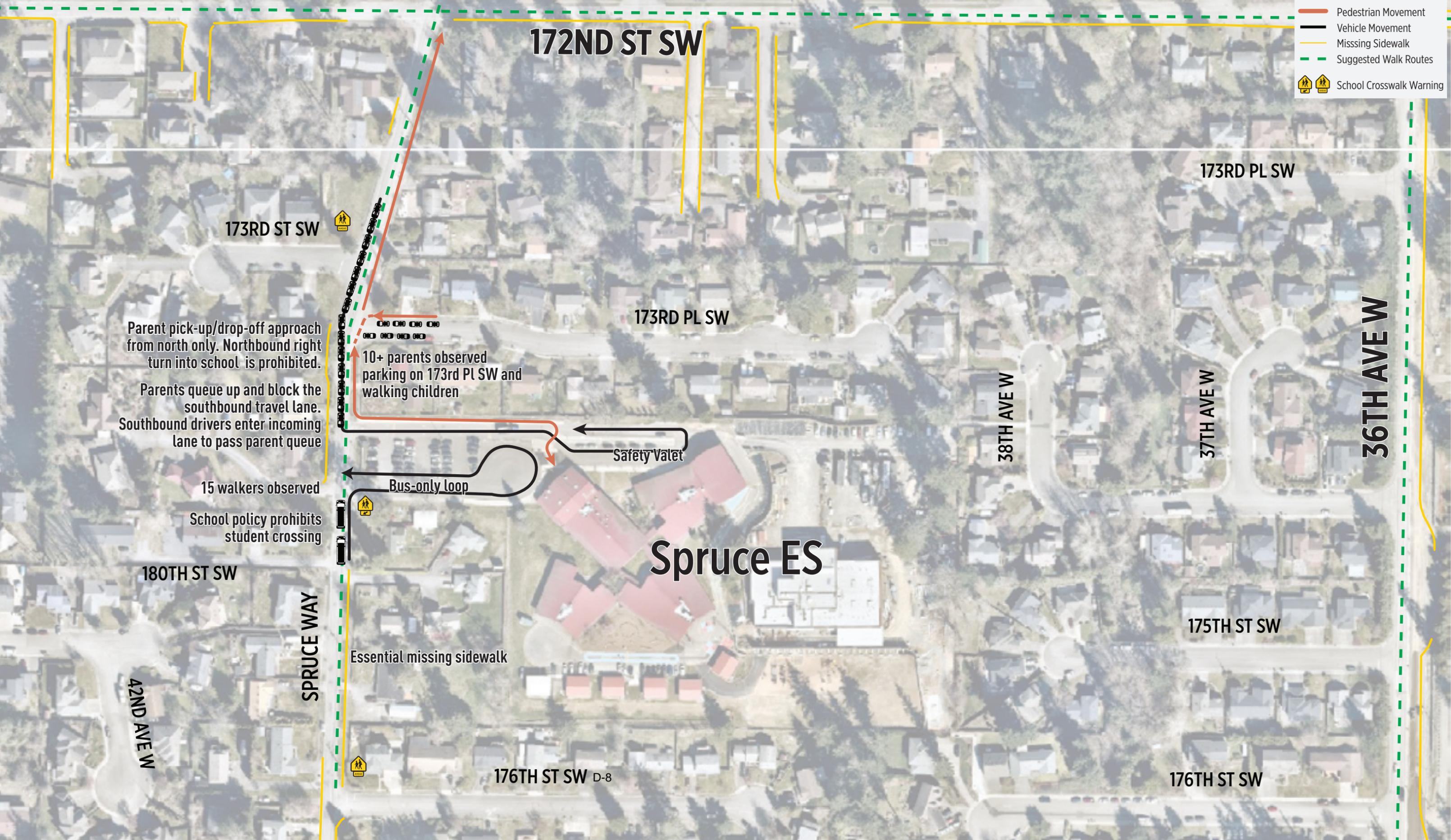
43rd Ave W

41st Pl W

40th Ave W

# Spruce Elementary School Assessment Findings

-  Pedestrian Movement
-  Vehicle Movement
-  Missing Sidewalk
-  Suggested Walk Routes
-  School Crosswalk Warning



172ND ST SW

173RD PL SW

173RD ST SW

173RD PL SW

Parent pick-up/drop-off approach from north only. Northbound right turn into school is prohibited.

10+ parents observed parking on 173rd Pl SW and walking children

Parents queue up and block the southbound travel lane. Southbound drivers enter incoming lane to pass parent queue

Safety Valet

15 walkers observed

Bus-only loop

School policy prohibits student crossing

Spruce ES

180TH ST SW

Essential missing sidewalk

42ND AVE W

SPRUCE WAY

176TH ST SW D-8

175TH ST SW

176TH ST SW

38TH AVE W

37TH AVE W

36TH AVE W



## MEMORANDUM

To: Amie Hanson, Sarah Olson, and Project Technical Advisory Team, City of Lynnwood  
From: Dr. Dru van Hengel, Lauren Squires, and Layne Wyse, Nelson\Nygaard  
Date: June 12, 2020  
Subject: CONNECT LYNNWOOD: School Access and Safety Plans  
REVISED School Access and Safety Countermeasures

---

### INTRODUCTION

The Nelson\Nygaard project team has synthesized findings from the October 2019 Walk Audits and feedback from school administrators, Edmonds School District staff, and City of Lynnwood staff to create the following list of school access and safety issues and applicable countermeasures.

Issues and countermeasures are organized by school and location. Suggested implementation is indicated (short-term or long-term) based on implementation complexity and prioritization feedback from City of Lynnwood staff and Project Technical Advisory Team (PTAT) members. The consultant team will advance preliminary designs for three high priority projects as indicated with “Design” in the Implementation column of the *Issues and Countermeasures by School* table below. Schools with access and safety countermeasures prioritized for near-term implementation include:

- § College Place Elementary
- § College Place Middle School
- § Lynndale Elementary

Countermeasures detailed below would require further evaluation, such as traffic modeling, to thoroughly understand the impacts and feasibility of implementation. All countermeasures were developed in the context of the broader citywide bicycling and walking network development through the Connect Lynnwood: Active & Accessible Transportation Plan.

**REVISED Safe Routes to School Countermeasures - Detail**  
City of Lynnwood

The following icons are used as a quick visual reference to the type of countermeasure/s proposed for each issue and location.

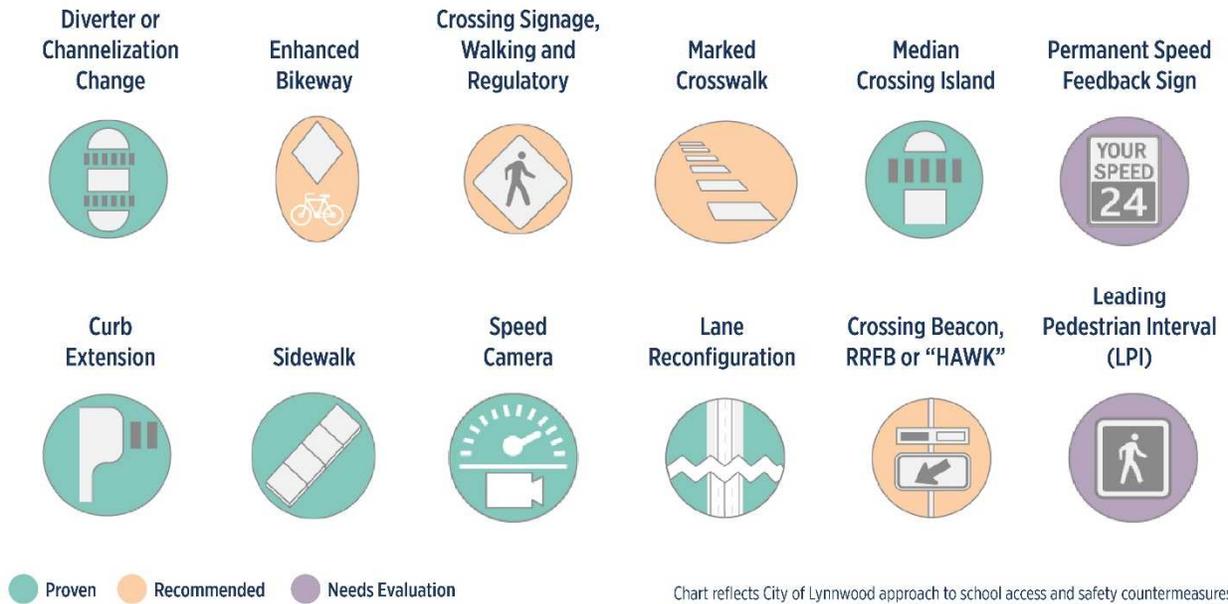


Chart reflects City of Lynnwood approach to school access and safety countermeasures  
 Proven and recommended countermeasures based on Washington State Strategic Highway Safety Plan 2019

												
Turning conflicts at school crosswalks	Proven		Recommended		Needs Evaluation	Needs Evaluation					Recommended	Needs Evaluation
Conflicts between modes at school driveway entrances/exits	Proven					Proven	Needs Evaluation					
Lack of all ages and abilities bicycle routes to school		Recommended					Needs Evaluation		Proven			
High speed right turns			Recommended			Proven			Needs Evaluation			Needs Evaluation
Long crossing distances across wide streets	Proven				Proven	Proven			Proven	Recommended		Needs Evaluation
Lack of marked crossings			Recommended	Recommended	Proven					Needs Evaluation		
Lack of safe walking routes							Proven					
High vehicle speeds in school zones								Proven	Proven		Needs Evaluation	
Limited left turn queue space									Proven			

 Proven 
  Recommended 
  Needs Evaluation

Chart reflects City of Lynnwood approach to school access and safety countermeasures  
 Proven and recommended countermeasures based on Washington State Strategic Highway Safety Plan 2019

REVISED Safe Routes to School Countermeasures - Detail  
City of Lynnwood

## ISSUES & COUNTERMEASURES BY SCHOOL

		
Dark green: Long-term Implementation	Light green: Short-term Implementation	Blue: Countermeasure for Near-term Design/Implementation

### Cedar Valley Community School

Location	Issue	Icon	Countermeasure	Implementation
194th St SW, 56th Ave W, 193rd Pl SW, 191st St SW, 196th St SW, Wilcox Park	Lack of sidewalks and improved walking routes	 	<ul style="list-style-type: none"> <li>§ Formalize/improve existing <b>bike/walk path to 193rd Pl SW</b> <ul style="list-style-type: none"> <li>– Segment is property of Lynnwood Parks</li> </ul> </li> <li>§ Install/improve <b>multi-use trail through Wilcox Park</b> to connect with signalized intersection at 52<sup>nd</sup> Ave W                             <ul style="list-style-type: none"> <li>– Connection with Scriber Creek Trail</li> </ul> </li> </ul>	Short-term
56th Ave W at 196th St SW	No crosswalks, long crossing distance across 196 <sup>th</sup> St SW, and no traffic control	 	<ul style="list-style-type: none"> <li>§ Improve grid connectivity by <b>extending 56<sup>th</sup> Ave W one block north</b> to complete the connection from 196<sup>th</sup> St SW to 191<sup>st</sup> St SW                             <ul style="list-style-type: none"> <li>– Install sidewalk along west side of 56<sup>th</sup> Ave W north of 196<sup>th</sup> St SW</li> <li>– Install signal if warranted at 56<sup>th</sup> Ave W– roughly 500' from closest signal at 58<sup>th</sup> Ave W. Install striped crosswalk across 196<sup>th</sup> St SW.</li> </ul> </li> </ul>	Long-term
58th Ave W	Lack of bike facilities connecting to school		<ul style="list-style-type: none"> <li>§ Install northbound <b>buffered bike lane</b> on 58<sup>th</sup> Ave W north of 196<sup>th</sup> St SW</li> <li>§ Install buffered bike lane on 58<sup>th</sup> Ave W southbound approaching 196<sup>th</sup> St SW</li> <li>§ Install bike lanes northbound and southbound on Scriber Lake Rd south of 196<sup>th</sup> St SW</li> </ul>	Short-term
196 <sup>th</sup> St SW between 56 <sup>th</sup> Ave W and 52 <sup>nd</sup> Ave W	Lack of sidewalks		<ul style="list-style-type: none"> <li>§ Install <b>sidewalk along the frontage of Wilcox Park</b> along old 196<sup>th</sup> St between 56<sup>th</sup> Ave W and 52<sup>nd</sup> Ave W</li> </ul>	Long-term

**REVISED Safe Routes to School Countermeasures - Detail**  
City of Lynnwood

**College Place Elementary**

Location	Issue	Icon	Countermeasure	
76th Ave W	High vehicle speeds		Install school zone <b>speed enforcement camera</b> – Requires collection of vehicle speed data	Short-term
76th Ave W	<ul style="list-style-type: none"> <li>§ Parents pick up/drop off along restricted curb space along 76<sup>th</sup> Ave W at CT bus stop</li> <li>§ No low-stress bike facilities lead to school</li> <li>§ High volumes of pedestrians crossing 76<sup>th</sup> Ave W from church parking lot pickup/dropoff area</li> </ul>	  	<ul style="list-style-type: none"> <li>§ Install <b>buffered bike lanes</b> on each side of 76<sup>th</sup> Ave W, or two-way protected bike lane on east side of street – Buffered bike lane improvements would reinforce prohibited curbside drop off</li> <li>§ Install <b>mid-block crossing</b> at the southern extent of the church parking lot across 76<sup>th</sup> Ave W to the school entrance sidewalk</li> </ul>	Short-term
76 <sup>th</sup> Ave W at 206 <sup>th</sup> St SW	Left and right turns onto 76 <sup>th</sup> Ave W conflict with school crosswalk and families crossing Turning drivers use people crossing as traffic control/break in the traffic to make turns onto 76 <sup>th</sup> Ave W		§ Coordinate with City of Edmonds on signage, traffic control, and public communication for <b>Edmonds planned intersection improvements</b> , which include updated curb ramps and a flashing signal	Short-term

**REVISED Safe Routes to School Countermeasures - Detail**  
City of Lynnwood

Location	Issue	Icon	Countermeasure	
76th Ave W at 204th St SW	<ul style="list-style-type: none"> <li>§ Numerous turning conflicts between students walking along 76<sup>th</sup> Ave W and cars entering/exiting school driveway and 204<sup>th</sup> St SW</li> <li>§ Drivers park in no parking zone and conflict with pedestrians on 204<sup>th</sup></li> <li>§ Drivers turn into 204<sup>th</sup>, drop off, then back out into 76<sup>th</sup></li> <li>§ High volumes of pedestrians crossing from church pickup/dropoff lot</li> <li>§ Trees limit visibility</li> <li>§ Drivers observed not yielding to pedestrians in crosswalk</li> <li>§ School drive exit confusing</li> <li>§ Lack of sidewalks along unpaved street popular with pickup parking (204<sup>th</sup> St SW)</li> </ul>		<ul style="list-style-type: none"> <li>§ School driveway exit (north end) becomes <b>right out only</b>. Install raised curb area on north side of driveway to extend tree barrier and provide more delineation of the exit driveway. Install short segment of sidewalk on south side of driveway exit to formalize walking route for families crossing at 76<sup>th</sup> Ave W half-signal.</li> <li>§ Stripe <b>crosswalk</b> across driveway exit and 204<sup>th</sup> St SW.</li> <li>§ <b>Prohibit left turns</b> into/out of school driveway exit with median island and/or c-curbing</li> <li>§ <b>Make 204<sup>th</sup> St SW one-way eastbound</b>. Install EB left turn pocket. Prohibit WB to SB left turns out of 204<sup>th</sup> St SW with median c-curbing along 76<sup>th</sup> Ave W left-turn pocket. <ul style="list-style-type: none"> <li>– Study long term improvements to 204<sup>th</sup> St SW, such as paving, sidewalks, and connection with school driveway.</li> </ul> </li> <li>§ Analyze upgrade of pedestrian half signal to <b>full signal</b>.</li> </ul>	<b>Short-term Design</b>

**REVISED Safe Routes to School Countermeasures - Detail**  
City of Lynnwood

**College Place Middle**

Location	Issue	Icon	Countermeasure	Implementation
208th St SW	High vehicle speeds, police have observed 50+mph during school flashers		Install <b>speed camera</b> enforcement	Short-term
General area	Crossing city boundaries creates: § Inconsistent signage § Difficulty in coordinating police enforcement/response		Work with City of Edmonds to coordinate signage and traffic control for all improvements	Short-term
At crosswalks	Drivers observed rolling through crosswalks while students present		Work with Lynnwood Police Department to emphasize crosswalk enforcement	Short-term
208th St SW and 76th Ave W	Lack of sufficient crossings - some students jaywalk across wide busy streets		§ New crossing location to be installed on 208th St SW (see row below) § City of Edmonds has planned intersection improvements at 76th Ave W and 206th St SW. See item in table for College Place Elementary.	
School lot off 208th St SW	§ Left turn queues limited by median crossing island § Lack of left turn storage due to median island causes backups on eastbound 208th § Entering/exiting drivers conflict with students walking and biking at eastern lot entrance		§ Relocate <b>crossing island</b> and striped <b>crosswalk</b> approximately 190' west to separate pedestrian crossing and left turning vehicles (allows bus left turn movements) – Allows left turning drivers and/or buses to queue in center turn lane, prevents eastbound through drivers from entering eastbound bike lane to avoid backups in through lane	Short-term <b>Design</b> (crossing island)
			§ Build <b>new trail segment</b> along north side of 208th St SW connecting school property to Golf Course Trail. Rebuild driveway entrances/exits to expand sidewalk and raise trail crossing. Improve and pave existing Golf Course Trail along 208th St SW east to 68th Ave W.	
			§ <b>Extend trail</b> along north side of 208th St SW west to 76th Ave W in coordination with school site redevelopment. § Coordinate with City of Edmonds to install segment of <b>sidewalk</b> along 74th Ave W just south of 208th St SW.	Long-term
208th St SW	Striped bike lane is not low-stress, not inviting for students/staff to bike to school		Maintain on-street bike lanes and add buffer and/or textured pavement marking § Add green bike conflict markings – Westbound at school driveways – Eastbound at 74th Ave W	Short-term

D-15

**REVISED Safe Routes to School Countermeasures - Detail**  
City of Lynnwood

**Lynndale Elementary**

Location	Issue	Icon	Countermeasure	Implementation
72nd Ave W	<ul style="list-style-type: none"> <li>§ Crossing in unmarked/uncontrolled places, near pick up/drop off loop and bus parking</li> <li>§ Parents make prohibited right turns out of pick up/drop off loop</li> <li>§ Parking area on east side of street encourages jaywalking</li> <li>§ Queued vehicles block visibility for people walking</li> <li>§ Lack of sidewalks</li> </ul>	  	<p><b>Install new crossings:</b></p> <ul style="list-style-type: none"> <li>§ Reconstruct <b>curb extension</b> at south side of school bus/ADA parking area to add ramp and <b>crosswalk</b> to new <b>sidewalk</b> on east side of 72nd Ave W</li> <li>§ New crossings of 192nd PI SW at 71st PI W and 70th Ave W</li> <li>§ New crossings of 191<sup>st</sup> PI SW, 190<sup>th</sup> St SW, and 198<sup>th</sup> PI SW in coordination with 72nd Ave W east side sidewalk installation</li> </ul> <p>Close informal parking area and <b>build sidewalk</b> along east side of 72nd Ave W between 192<sup>nd</sup> PI SW and 189<sup>th</sup> PI SW</p> <p><b>Build sidewalk</b> on west side of 72nd Ave W between school property line and 192nd PI SW</p>	Long-term
72nd Ave W, 74th Ave W, 192nd PI SW, 190th St SW, 189th PI SW, 71st PI W	<ul style="list-style-type: none"> <li>§ Lack of sidewalks</li> <li>§ 189<sup>th</sup> PI SW - Concerns about speeding drivers and poor visibility due to curves with a lot of park and walk activity and no sidewalks</li> </ul>		<p>Construct <b>new delineated walking and bicycling space</b> in existing paved roadway using extruded curb and painted lane markings.</p> <ul style="list-style-type: none"> <li>§ Convert 189<sup>th</sup> PI SW (WB) and 192<sup>nd</sup> St SW (EB) to a <b>one-way couplet</b> between 72<sup>nd</sup> Ave W and 68<sup>th</sup> Ave W</li> <li>§ Paint walk and bike markings on pavement                             <ul style="list-style-type: none"> <li>– Determine north or south side pending further discussion</li> </ul> </li> </ul> <p>Install <b>traffic calming</b> along 192<sup>nd</sup> PI SW to calm EB vehicle traffic</p>	Short-term <b>Design</b>
		 	<p><b>Install sidewalk</b> and marked crosswalks on south side of 192nd PI SW between 72nd Ave W and 68th Ave W (Students cross 192<sup>nd</sup> PI instead of 72<sup>nd</sup> Ave)</p>	Long-term
68th Ave W	Difficult crossings, though there are some marked crosswalks and one flashing beacon at 192nd		Continue crossing guard assistance at current locations	

**REVISED Safe Routes to School Countermeasures - Detail**  
City of Lynnwood

**Lynnwood Elementary**

Location	Issue	Icon	Countermeasure	Implementation
44th Ave W	Lack of safe crossings Shift in southbound channelization creates driver confusion and enables high speed right turns		§ <b>Review signal timing</b> and add <b>leading pedestrian interval</b> – Consider prohibiting right turns on red, southbound to westbound movement § Relocate southbound stop bar 10-15' north	Short-term
		   	§ Consider 4:3 lane <b>rechannelization</b> for the block north of 188 <sup>th</sup> St SW – Southbound 44th Ave W at 188th St SW would become thru/right, left turn, northbound thru. Remove SB single to double lane expansion. § Expand <b>sidewalk</b> on west side of 44 <sup>th</sup> Ave W from the point where current SB lane becomes double lane § Improve <b>crossings</b> at 188th St SW with curb extensions and tighten curb radius on NW corner closest to Lynnwood Elementary § Consider prohibiting right turns on red, southbound to westbound movement	Long-term *Requires further analysis and evaluation
East lot off 44th Ave	Parents try to enter east lot for pickup/dropoff but this is supposed to be prohibited. All parent traffic is directed to S lot off 188th		Partner with Lynnwood Police Department for emphasis patrol	Short-term
185th Place and North Lynnwood Park	Informal access and lack of sidewalks through park		Improve short wooded pathway connecting 48 <sup>th</sup> Ave W and 185 <sup>th</sup> Pl SW to ensure ADA accessibility.	Long-term
188th St SW	Long eastbound vehicle queues along 188 <sup>th</sup> St SW prevent turns onto/off of 46th Ave to pickup/dropoff lot and make pedestrian crossing difficult	 	Evaluation and modify <b>signal timing at 188<sup>th</sup> St SW/44<sup>th</sup> Ave W intersection</b> to resolve queueing along 188 <sup>th</sup> St SW during school pick up/drop off Add <b>diverter/crossing island</b> at 46th Ave W § 46 <sup>th</sup> Ave W becomes right in/right out § South of 188th, 46th Ave W becomes <b>neighborhood greenway</b> and connects to trails in Civic Center Park § Requires traffic analysis of north and south	Short-term

D-17

**REVISED Safe Routes to School Countermeasures - Detail**  
City of Lynnwood

Location	Issue	Icon	Countermeasure	Implementation
			movements and diverted travel paths	
			Work with Edmonds School District to develop <b>driveway access from 48<sup>th</sup> Ave W</b> through school property. Close parking lot access from 46 <sup>th</sup> Ave W.	Long-term
188th St SW	Lack of low-stress bike facilities leading to school		<ul style="list-style-type: none"> <li>§ Add <b>buffer to bike lanes</b> by narrowing center turn lane, removing some parking</li> <li>§ Green conflict striping across intersection with 44th Ave W</li> </ul>	Short-term

**REVISED Safe Routes to School Countermeasures - Detail**  
City of Lynnwood

**Spruce Elementary**

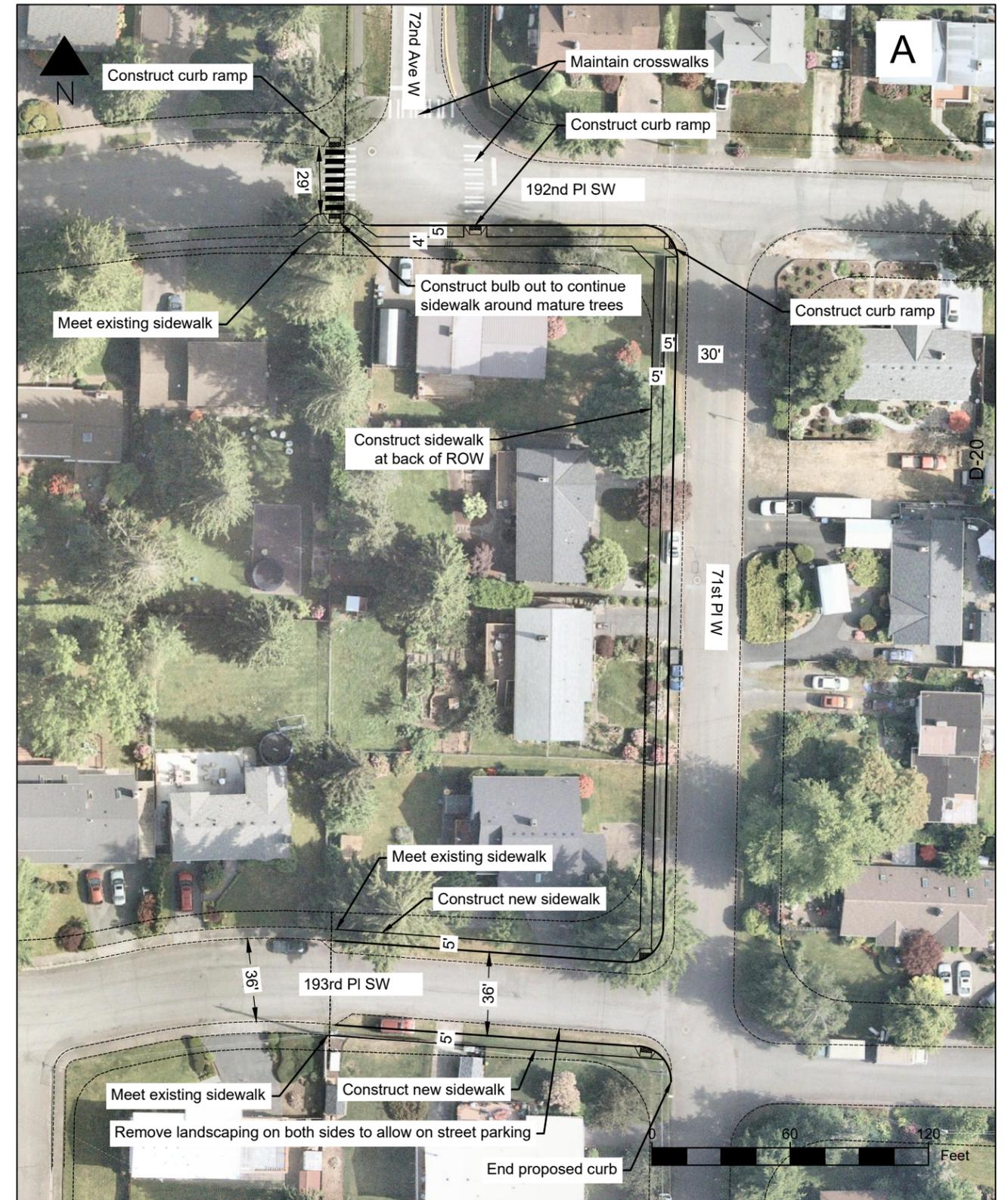
Location	Issue	Icon	Countermeasure	Implementation
Spruce Way and 172 <sup>nd</sup> St SW	Lack of sidewalks		Add <b>sidewalk</b> along east side of Spruce Way, south to Maple Road and north to 172 <sup>nd</sup> St SW.	Short-term
			<b>Install sidewalk</b> on 172 <sup>nd</sup> St SW between 44 <sup>th</sup> Ave W and 36 <sup>th</sup> Ave W § South side west of Spruce Way, north side east of Spruce Way	Long-term
Spruce Way	Lack of on-site vehicle storage results in parent vehicle queueing along southbound Spruce Way. Through traffic along Spruce Way passes queueing vehicles in oncoming (NB) lane.		School site redevelopment adds on-site vehicle storage for parent vehicles, reducing likelihood of parent vehicle queues on Spruce Way. Parent vehicle queues will be accommodated on-site.	

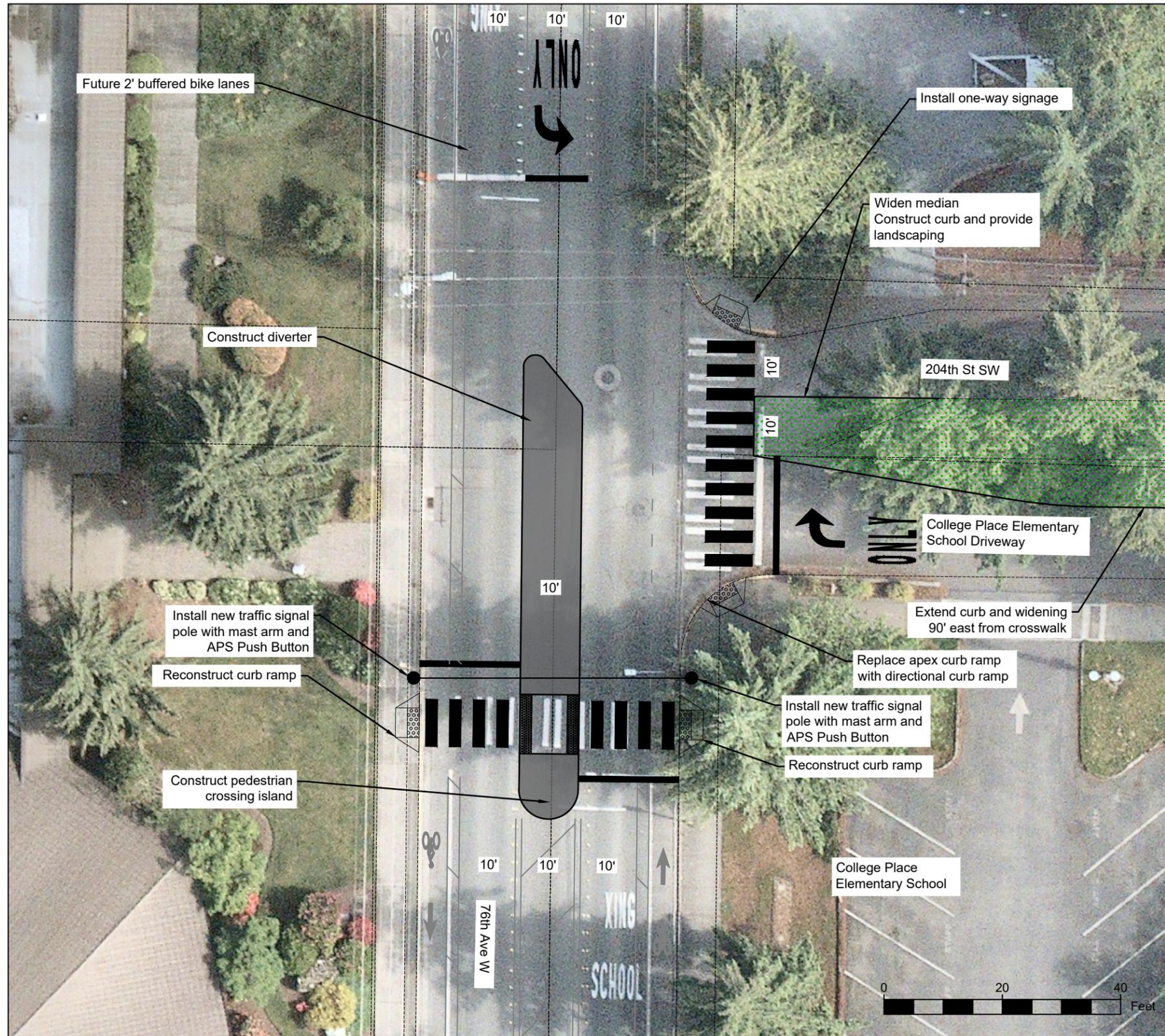


Note: Future one-way couplet conversion not proposed as part of SRTS application

**Project Objectives**

1. Connect existing sidewalk facilities within 2 miles of a school
2. Attract more children to walk to school with safer complete routes





**Project Objectives**

1. Reduce conflicts between people walking and driving
2. Increase compliance with school zone speed limit
3. Attract more children to walk and roll to school with safer routes

**Project Impacts**

- Pedestrians will have to navigate fewer vehicle conflicts when walking from 204<sup>th</sup> St SW to school entrance due to limitations on motor vehicle movement and clarification of driveway and street configuration.
- Crossing on 76<sup>th</sup> Ave W will be more visible, and median will constrain travel lanes to reduce speeds.
- The large volumes of school pedestrians using the 76<sup>th</sup> Ave W crosswalk will have fewer conflicts with non-compliant drivers turning onto 76<sup>th</sup> Ave W.

**Technical Notes**

Allowable vehicle movements in existing conditions:

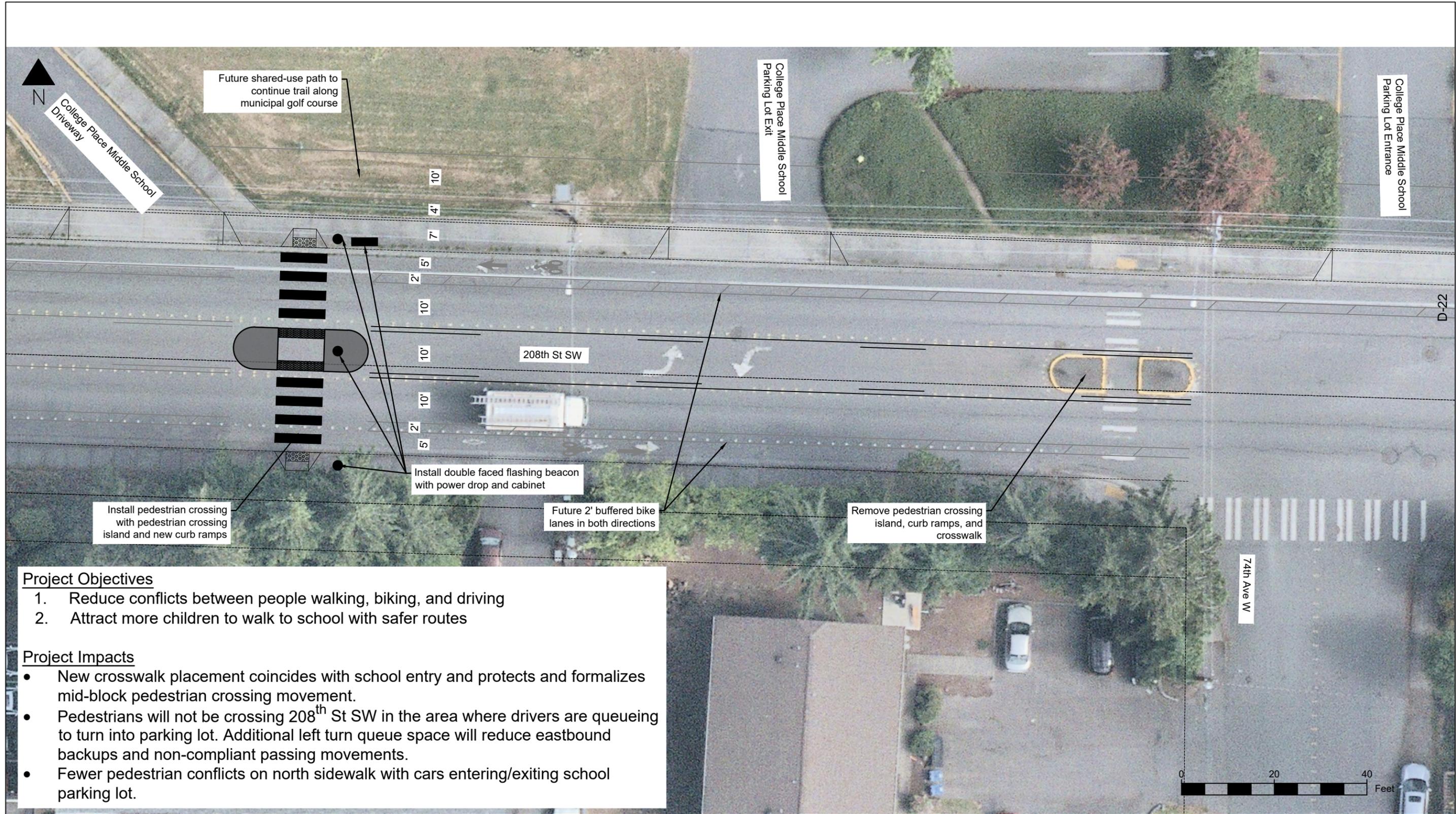
- SB Thru on 76th Ave W
- SB Left onto EB 204th St SW
- SB Left into School Driveway
- NB Thru on 76th Ave W
- NB Right into School Driveway
- NB Right onto EB 204th St SW
- WB Left from School Driveway to SB 76th Ave W
- WB Left from 204th St SW to SB 76th Ave W
- WB Right from 204th St SW to NB 76th Ave W
- WB Right (from School) onto NB 76th Ave W

Allowable vehicle movements after mitigation:

- SB Thru on 76th Ave W
- SB Left onto One Way EB 204th St SW
- NB Thru on 76th Ave W
- NB Right onto One Way EB 204th St SW
- WB Right (from School) onto NB 76th Ave W

D-21

CONCEPTUAL  
NOT FOR CONSTRUCTION



**Project Objectives**

1. Reduce conflicts between people walking, biking, and driving
2. Attract more children to walk to school with safer routes

**Project Impacts**

- New crosswalk placement coincides with school entry and protects and formalizes mid-block pedestrian crossing movement.
- Pedestrians will not be crossing 208<sup>th</sup> St SW in the area where drivers are queuing to turn into parking lot. Additional left turn queue space will reduce eastbound backups and non-compliant passing movements.
- Fewer pedestrian conflicts on north sidewalk with cars entering/exiting school parking lot.

# CITY COUNCIL ITEM E

## CITY OF LYNNWOOD Public Works

---

**TITLE:** Briefing: General Transportation

**DEPARTMENT CONTACT:** Bill Franz and David Mach

### **SUMMARY:**

The topic of transportation is broad, complex and is one of the essential duties of our city government. In fact, Lynnwood's transportation infrastructure is our biggest financial investment, responsibility, and liability. In multiple public outreach surveys, citizens have ranked transportation as their highest concern.

Staff plans to give Council a high-level overview of the various components of transportation. Over the next year, staff plans to have detailed conversations with Council on many of these different components to better identify the city's goals, policies and funding commitments as they relate to transportation. The first of which is also scheduled for the September 16th work session, Connect Lynnwood - Active Transportation.

Funding remains the largest challenge towards success in all of the areas of transportation listed below in the Background section. Without adequate funding, most of these functions will be underfunded with short and long-term impacts to the community. Loss of license tab fees from the passage of I-976, revenue impacts from COVID-19, and historic underfunding of transportation are factors in our present status as well as our path forward and will be presented in more detail as a part of the 2021-22 biennial budget.

### **ACTION:**

No action. Discussion only.

### **BACKGROUND:**

The following outline is a high-level overview of the various components of transportation specific to Lynnwood. Staff plans to provide a high-level overview as part of this discussion, however, we also plan to return for multiple subsequent discussions over the coming year to discuss many of these topics in much greater detail. Staff recommends meeting multiple times per year, the first of which conversations to be as follows and not necessarily in the order as listed below:

- 1) Connect Lynnwood - Active Transportation, specifically the School Safety Study (scheduled for September 16, 2020)
- 2) ADA Transition Plan
- 3) Sidewalk Maintenance
- 4) Transportation Funding (Very high priority due to passage of I-976 and COVID revenue impacts)
- 5) Connect Lynnwood - Active Transportation, specifically the non-motorized plan
- 6) Major capital project (42nd Ave W, 194th St SW, Poplar Bridge...)

### **General Transportation Responsibilities with Examples listed:**

#### **1) Day to Day Operations & Maintenance (O&M) Street Fund 111**

- a) Traffic Signals
  - i) Traffic Operations Center
  - ii) Signal timing

- iii) Routine maintenance
- iv) Rebuild/replacement (older or damaged signals)
- b) Street Maintenance (street crew)
  - i) Potholes
  - ii) Crack sealing
  - iii) Minor street/sidewalk repair
  - iv) Striping
  - v) Signs

## **2) Pavement Program, Capital Replacement**

- a) Overlays - annual paving contracts
- b) Full removal and replacement (included in overlays)
- c) Chip seal - Approximately every 5 years

## **3) Sidewalks/ADA Program, Maintenance and Capital Replacement**

- a) ADA Transition Plan (upgrade outdated or non-existent ADA ramps per federal law)
- b) Sidewalk maintenance (adjacent property owner vs. city responsibility)
  - i) Heaved sidewalk panels (grind/sawcut)
  - ii) Cracked sidewalk (panel replacement)

## **4) Traffic Signal Rebuild Program, Capital Replacement**

- a) Capital replacement of components of signals (poles, lights, cabinets, wiring, push buttons, etc.)

## **5) Nonmotorized (new Capital projects)**

- a) New/Improved sidewalks
  - i) Complete missing gaps
  - ii) School Safety (this item will be discussed in detail at the 9/16/20 work session)
  - iii) 48<sup>th</sup> Avenue W (196<sup>th</sup> to Light Rail)

### **b) New paths/trails**

- i) Interurban Trail (completed this trail over the past 25 years)
- ii) Scriber Creek Trail (enhance walking trail to hard surfaced regional trail)
- iii) 44<sup>th</sup> Avenue W/I-5 Undercrossing (enhance non-motorized facilities)

### **c) Bike lanes**

- i) Bike2Health (6 miles of new bike lanes completed a few years back)

- ii) Restriping existing streets (narrowing vehicle lanes to add bike lanes)
- iii) Repurposing vehicle lanes (eliminating vehicle lanes to add bike lanes)

#### **6) Transportation Capital Projects (new Capital projects)**

- a) Capacity (adding lanes/streets to reduce congestion)
  - i) 196<sup>th</sup> Street SW in city center (soon to start construction)
  - ii) Poplar Way Bridge over I-5 (waiting for construction funding)
- b) Safety
  - i) 36<sup>th</sup> Avenue W (recently constructed)
  - ii) Improved signing/striping/lighting
- c) Economic
  - i) Beech Road (in partnership with proposed 18 story mixed use building)
  - ii) Costco Ring Road (constructed to facilitate Lynnwood Place development)
  - iii) 42<sup>nd</sup> Avenue W (catalyst for redevelopment in the heart of city center)

#### **7) Traffic Planning/Policy (non-project plans and/or analyses)**

- a) Growth forecasting (jobs/employment)
- b) Traffic Modeling
- c) Level of Service - traffic delay
- d) Concurrency (timing of improvements)
- e) Traffic Safety Plan - identify high collision locations and improvements
- f) Complete Streets Policy - consider transit, bike, walk...not just cars
- g) Park Access Study - improved walk/bike routes to local parks

#### **8) Funding**

- a) Traffic Impact Fees - fees paid by developers for new trips generated
- b) Transportation Benefit District - 0.1% local sales tax for roads (\$40 vehicle tab was eliminated by I-976)
- c) Partnerships (developers, WSDOT, Sound Transit, other agencies...)
- d) Grants - highly variable funding source; Lynnwood has historically performed well
- e) Real-Estate Excise Tax - tax from sale of real estate
- f) Economic Development Investment Fund
- g) City general funds
- h) Others...

## DOCUMENT ATTACHMENTS

**Description:**

**Type:**

---

No Attachments Available

## **CITY COUNCIL ITEM F**

### **CITY OF LYNNWOOD Police Department**

---

**TITLE:** Narcotics Enforcement Account - Repeal LMC 3.100

**DEPARTMENT CONTACT:** Commander Chuck Steichen

#### **SUMMARY:**

In 1997 the city established LMC 3.100 and created a "narcotics enforcement revolving account" where funds from the account would be used for major drug purchases in connection with narcotics investigations. The money used to establish this account came from Fund 104, and specifically forfeited drug seizures from the City of Lynnwood. This account has been in place since that time and had been utilized by the South Snohomish County Narcotics Task Force for its investigations. The cities of Lynnwood, Edmonds and Mountlake Terrace served as members of the task force. The City of Lynnwood was the only contributory to this account and it is part of the city treasury.

In March of 2017 the South Snohomish County Narcotics Task Force was disbanded. Detectives transitioned to the Snohomish County Narcotics Task Force and that task force has an independent funding mechanism for narcotics investigations.

The police department is recommending that LMC 3.100 be repealed in its entirety as the task force no longer exists. We are further recommending that funds in the account be moved back to Fund 104 as they were proceeds from State drug seizures and are restricted under state law.

#### **POLICY QUESTION(S) FOR COUNCIL CONSIDERATION:**

Should LMC 3.100 be repealed?

Should the funds from the narcotics enforcement revolving account be transferred to Fund 104 as State seizure revenues?

#### **ACTION:**

Discuss and approve movement to the business agenda for vote.

#### **BACKGROUND:**

See summary.

#### **PREVIOUS COUNCIL ACTIONS:**

None, aside from establishment of LMC 3.100 and the major buy fund.

#### **FUNDING:**

Not applicable.

#### **ADMINISTRATION RECOMMENDATION:**

Recommend the repeal of LMC 3.100 and the transfer of funds from the narcotics enforcement account to Fund 104 (State).

#### **DOCUMENT ATTACHMENTS**

Description:	Type:
<a href="#">LMC 3.100</a>	Ordinance
<a href="#">Ordinance Repeal LMC 3.100</a>	Ordinance

**Chapter 3.100**  
**NARCOTICS ENFORCEMENT REVOLVING ACCOUNT**

Sections:

**3.100.010 Establishment.**

**3.100.020 Narcotics enforcement revolving account fund authority.**

**3.100.030 Expenditure accounting.**

**3.100.040 Custodian designated.**

**3.100.050 Severability.**

**3.100.010 Establishment.**

There is hereby created in the city treasury a special account designated the “narcotics enforcement revolving account.” Funds in this account shall be used for drug purchases in connection with narcotics enforcement.

**3.100.020 Narcotics enforcement revolving account fund authority.**

The sum of \$100,000 is hereby established in the drug enforcement fund as the “narcotics enforcement revolving account” for the purposes authorized in LMC [3.100.010](#). Interest on the funds shall be paid into the drug enforcement fund. The finance director is authorized to issue additional checks from time-to-time to the narcotics enforcement revolving account from cash reserves of the drug enforcement fund to reimburse the narcotics enforcement revolving account for actual expenses incurred as contemplated herein.

**3.100.030 Expenditure accounting.**

The checks for reimbursement of this account will be recorded as expenditures against the drug enforcement fund 104, budget line item 4917.

**3.100.040 Custodian designated.**

The chief of police shall be responsible for the administration of such account and shall reconcile monthly deposits and disbursements against approved activities of the narcotics enforcement revolving account as contemplated herein, and provide a monthly report to the mayor. (Ord. 2152 § 1, 1997)

**3.100.050 Severability.**

If any section, subsection, sentence, clause, phrase, or word of this chapter should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase, or word of this chapter. (Ord. 2152 § 2, 1997)

1 CITY OF LYNNWOOD

2 ORDINANCE NO. \_\_\_\_

3 AN ORDINANCE OF THE CITY OF LYNNWOOD,  
4 WASHINGTON, RELATING TO THE NARCOTICS  
5 ENFORCEMENT REVOLVING ACCOUNT; REPEALING  
6 CHAPTER 3.100 LMC; AND PROVIDING FOR AN  
7 EFFECTIVE DATE, SEVERABILITY AND SUMMARY  
8 PUBLICATION

9 WHEREAS, Chapter 3.100 of the Lynnwood Municipal Code (LMC) establishes a  
10 special account in the city treasury designated for narcotics enforcement where funds are used  
11 for major drug purchases, referred to as the “Narcotics Enforcement Revolving Account”  
12 (“Account”); and

13 WHEREAS, this Account was established to support drug investigations for the South  
14 Snohomish County Narcotics Task Force; and

15 WHEREAS, the funds provided to establish this Account came from State drug seizure  
16 monies forfeited to the City of Lynnwood; and

17 WHEREAS, the South Snohomish County Narcotics Task Force, which had been  
18 composed of staff from the cities of Lynnwood, Edmonds and Mountlake Terrace, was  
19 disbanded in March of 2017, making it appropriate to eliminate the Account; and

20 WHEREAS, upon the elimination of the Account, the City will transfer the funds held in  
21 the Account to the City’s Fund 104, and will identify the funds as State seizure funds;

22 NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LYNNWOOD,  
23 WASHINGTON, DO ORDAIN AS FOLLOWS:

24 Section 1. Repealer. Chapter 3.100 “Narcotics Enforcement Revolving Account” of the  
25 Lynnwood Municipal Code is repealed in its entirety.

26 Section 2. Funds. Funds within the Account will be transferred to Fund 104 and identified as  
27 State seizure funds.

28 Section 3. Effective Date. The provisions of this ordinance shall be effective five days  
29 following publication.

30 Section 4. Severability. If any section, subsection, sentence, clause, phrase or word of this  
31 ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction,  
32 such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of  
33 any other section, subsection, sentence, clause, phrase or word of this ordinance.

34 Section 5. Summary Publication. Publication of this ordinance shall be by summary publication  
35 consisting of the ordinance title.

1 PASSED this \_\_\_\_ day of September 2020, and signed in authentication of its passage  
2 this \_\_\_\_ day of September 2020.

3 APPROVED:

4  
5 \_\_\_\_\_  
6 Nicola Smith, MAYOR

7 ATTEST/AUTHENTICATED:

8 \_\_\_\_\_  
9 Karen Fitzthum  
10 Acting City Clerk

11 APPROVED AS TO FORM:

12 \_\_\_\_\_  
13 Rosemary Larson  
14 City Attorney

15 PASSED BY THE CITY COUNCIL: \_\_\_\_\_  
16 PUBLISHED: \_\_\_\_\_  
17 EFFECTIVE DATE: \_\_\_\_\_  
18 ORDINANCE NUMBER: \_\_\_\_\_

# CITY COUNCIL ITEM G

## CITY OF LYNNWOOD City Council

---

**TITLE: Presentation: Council Liaison Reports/Boards and Commissions ~ Ruth Ross**

**DEPARTMENT CONTACT: Councilmember Ruth Ross**

**SUMMARY:**

At the Annual Council Summit, it was the consensus of the Council to designate a portion of the 3rd Wednesday of the month Work Sessions to Council Liaison making presentations on the activities of their boards and commissions.

Each Council Member would have three opportunities a year to make their presentations.

**DOCUMENT ATTACHMENTS**

**Description:**

**Type:**

---

No Attachments Available

**CITY COUNCIL ITEM H**

**CITY OF LYNNWOOD  
City Council**

---

**TITLE:** Break

**DEPARTMENT CONTACT:** Christine Frizzell, Council President

**DOCUMENT ATTACHMENTS**

**Description:**

**Type:**

---

No Attachments Available

# CITY COUNCIL ITEM I

## CITY OF LYNNWOOD City Council

---

**TITLE:** Presentation: Council Liaison Reports/Boards and Commissions ~ Ian Cotton

**DEPARTMENT CONTACT:** Councilmember Ian Cotton

### **SUMMARY:**

At the Annual Council Summit, it was the consensus of the Council to designate a portion of the 3rd Wednesday of the month Work Sessions to Council Liaison making presentations on the activities of their boards and commissions.

Each Council Member would have three opportunities a year to make their presentations.

### **DOCUMENT ATTACHMENTS**

**Description:**

**Type:**

---

No Attachments Available

# CITY COUNCIL ITEM J

## CITY OF LYNNWOOD City Council

---

**TITLE: Presentation: Council Liaison Reports/Boards and Commissions ~ Jim Smith**

**DEPARTMENT CONTACT: Councilmember Jim Smith**

### **SUMMARY:**

At the Annual Council Summit, it was the consensus of the Council to designate a portion of the 3rd Wednesday of the month Work Sessions to Council Liaison making presentations on the activities of their boards and commissions.

Each Council Member would have three opportunities a year to make their presentations.

### **DOCUMENT ATTACHMENTS**

**Description:**

**Type:**

---

No Attachments Available

**CITY COUNCIL ITEM K**

**CITY OF LYNNWOOD  
City Council**

---

**TITLE:** Mayor Comments and Questions

**DEPARTMENT CONTACT:** Nicola Smith, Mayor

**DOCUMENT ATTACHMENTS**

**Description:**

**Type:**

---

No Attachments Available

**CITY COUNCIL ITEM L**

**CITY OF LYNNWOOD  
City Council**

---

**TITLE:** Council President and Council Comments

**DEPARTMENT CONTACT:** Christine Frizzell, Council President

**DOCUMENT ATTACHMENTS**

**Description:**

**Type:**

---

No Attachments Available

**CITY COUNCIL ITEM M**

**CITY OF LYNNWOOD  
Executive**

---

**TITLE:** Executive Session, If Needed

**DEPARTMENT CONTACT:** Leah Jensen

**DOCUMENT ATTACHMENTS**

**Description:**

**Type:**

---

No Attachments Available