

LYNNWOOD CITY COUNCIL

Business Meeting

**This meeting will be held
electronically via Zoom. See the City
of Lynnwood website for details.**

Date: Monday, January 11, 2021

Time: 6:00 PM

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- 10 CALL TO ORDER & FLAG SALUTE
 - 20 ROLL CALL
 - 30 APPROVAL OF MINUTES
 - A December 7, 2020 Work Session Minutes
 - B December 14, 2020 Business Meeting Minutes
 - 40 MESSAGES AND PAPERS FROM THE MAYOR
 - 50 PUBLIC COMMENTS AND COMMUNICATIONS
 - 60 PRESENTATIONS AND PROCLAMATIONS
 - 70 WRITTEN COMMUNICATIONS AND PETITIONS
 - 80 COUNCIL COMMENTS AND ANNOUNCEMENTS
 - 90 BUSINESS ITEMS AND OTHER MATTERS
 - 90 .1 UNANIMOUS CONSENT AGENDA
 - A Voucher Approval
 - 90 .2 PUBLIC HEARINGS OR MEETINGS
 - 90 .3 OTHER BUSINESS ITEMS
 - A Election: Council President
 - B Election: Council Vice President
 - C Resolution: 2021 Draft Council Meeting Calendar
 - D Election: Council Liaisons and Alternates for External Organizations
 - E Appointments: Council Liaisons to Internal Boards and Commissions
 - 100 NEW BUSINESS
 - 110 ADJOURNMENT

THE PUBLIC IS INVITED TO ATTEND

Parking and meeting rooms are accessible for persons with disabilities. Individuals requiring reasonable accommodations may request written materials in alternate formats,

sign language interpreters, language interpreters, physical accessibility accommodations, or other reasonable accommodations by contacting 425-670-5023 no later than 3pm on Friday before the meeting. Persons who are deaf or hard of hearing may contact the event sponsor through the Washington Relay Service at 7-1-1.

"El estacionamiento y las salas de junta cuentan con acceso para personas con discapacidad. Las personas que requieran de adaptaciones razonables pueden solicitar materiales impresos en formatos alternativos como intérpretes de lenguaje de señas, intérpretes de idiomas, asistencia física para acceso, así como otros ajustes razonables. Pueden comunicarse al número 425-670-5023 antes de las 3:00 pm del Viernes antes a la reunión. Las personas con discapacidad auditiva o con problemas de audición pueden comunicarse con el patrocinador del evento a través del Washington Relay Service al 7-1-1."

Regular Business Meetings are held on the second and fourth Mondays of the month. They are videotaped for broadcast on Comcast Channel 21 and FIOS - Frontier Channel 38 on Wednesdays at 7:30p.m. and Sundays at 7:00a.m. and 2:00p.m.

CITY COUNCIL ITEM 30-A

CITY OF LYNNWOOD City Council

TITLE: December 7, 2020 Work Session Minutes

DEPARTMENT CONTACT: Lisa Harrison, Executive Assistant to the City Council

DOCUMENT ATTACHMENTS

Description:

[December 7, 2020 Work Session Minutes](#)

Type:

Backup Material

**MINUTES OF THE WORK SESSION OF THE LYNNWOOD CITY COUNCIL
HELD MONDAY, December 7, 2020 AT 6:00 p.m. VIA ZOOM**

Attendance:

Mayor Nicola Smith
Council President Christine Frizzell
Council Vice President Shannon Sessions
Councilmember Ian Cotton
Councilmember Ruth Ross
Councilmember George Hurst
Councilmember Jim Smith
Councilmember Julieta Altamirano-Crosby

Others:

Finance Director Sonja Springer
Public Works Director Bill Franz
Strategic Planner Corbitt Loch
Development & Business Services Director David Kleitsch
Human Resources Director Evan Chinn
Human Resources Manager Lori Charles

DBS, Robert Mathias

Assistant City Administrator Art Ceniza
Interim City Clerk Karen Fitzthum
Executive Assistant Lisa Harrison

Guests:

Patrick Decker, Civil Service Commission candidate

Comments and Questions on Memo Items

- Councilmember Smith asked about the 196th Street paving project which is approximately \$28 million: if Washington DOT is paying less than a million dollars is the rest of it coming from the city's budget? As no staff member from public works was present, the mayor asked that the clerk send the question to Director Franz.

Interview: Civil Service Commission Candidate Patrick Decker

- HR Manager Lori Charles introduced Patrick as a candidate for the Civil Service Commission. She explained that Mr. Decker has been with the planning commission in the past and is interested in serving on the Civil Service Commission. Council members interviewed Mr. Decker and thanked him for his interest.

Discussion: 2021 City of Lynnwood Salary Schedule (0:26:00)

- Finance Director Springer presented the salary schedule, explaining that it includes positions that are new/yet to be filled or delayed and not all are in the current budget. Questions and comments followed from the councilmembers.

Ordinance: Establishing the Department of Development and Business Services (0:38:00)

- Director David Kleitsch reviewed the ordinance creating this new department, planned for adoption at the 12/14 business meeting. Comments and questions from the councilmembers followed.

Ordinance: Economic Development Infrastructure Fund Amendment (0:47:00)

- Director David Kleitsch reviewed the ordinance which includes amendments for the allocation of revenues. This will be put before the council for adoption at the December 14, 2020 meeting. Questions and comments followed.

Ordinance- Amend Fee Schedule (0:51:00)

- Director David Kleitsch and Strategic Planner Corbitt Loch reviewed the ordinance for changes in fees which relate to permitting, construction, and land use, administered by the Development and Business Services Department (DBS). This will also be put before the council for adoption at the December 14, 2020 meeting.

Ordinance: 2019-2020 Budget Amendments (1:02:00)

- Finance Director Springer presented the amendments for the current budget which is necessary to complete before the end of the year. It reflects some fund transfers from outdated accounts, additional fleet purchases, and the Cares Act Grant Revenue and expenditures. This will be put before council for adoption on December 14, 2020.

Restoring City Code Provisions Relating to Elected Officials' Salaries (1:12:00)

- Council President Frizzell reviewed a proposed ordinance which would restore elected official's salaries to where they are now, rather than accepting the salary commission's recommendation. Councilmembers were given opportunities to make comments. This will be put before council for adoption on December 14, 2020.

Mayor Comments and Questions

- None

Council President and Council Comments and Questions (1:15:00)

- Council President Frizzell reminded councilmembers to submit their liaison preferences and summit meeting ideas to Executive Assistant Lisa Harrison as soon as possible. She mentioned that in addition to what is included in the sign-up sheets, they should consider being a liaison to Veterans, or the RFA.
- Councilmember Julieta Altamirano-Crosby announced that Covid-19 testing will be available at the Food Bank Mondays and Tuesdays from 9 am to 1 pm and on Wednesdays from 9 am to 12 pm. Appointments are required.

Executive Session

- None

The meeting was adjourned at 7:20 pm.

Nicola Smith, Mayor

CITY COUNCIL ITEM 30-B

CITY OF LYNNWOOD City Council

TITLE: December 14, 2020 Business Meeting Minutes

DEPARTMENT CONTACT: Lisa Harrison, Executive Assistant

DOCUMENT ATTACHMENTS

Description:	Type:
12.14 minutes for approval	Backup Material

CITY OF LYNNWOOD
CITY COUNCIL BUSINESS MEETING MINUTES
December 14, 2020

- 1
2
3 10. CALL TO ORDER - The December 14, 2020 Business Meeting of the Lynnwood City
4 Council, held via Zoom, was called to order by Mayor Smith at 6:00 p.m. A quorum was
5 present.
6
7 20. ROLL CALL

Mayor & Council:

Mayor Nicola Smith
Council President Christine Frizzell
Council Vice President Shannon Sessions
Councilmember Ruth Ross
Councilmember Ian Cotton
Councilmember George Hurst
Councilmember Julieta Altamirano-Crosby
Councilmember Jim Smith

Asst. City Administrator Art Ceniza
Interim City Clerk Karen Fitzthum
Executive Assistant Leah Jensen
City Attorney Rosemary Larson

Others Attending:

Finance Director Sonja Springer
Strategic Planner Corbitt Loch
Public Works Director Bill Franz
Ops & Maintenance Mgr. Jared Bond
Dir. Ec. Devt/Interim CD Kleitsch
Deputy P&R Director Sarah Olson
Connie Galer, Police Department
Human Resources Director Evan Chinn
Human Resources Manager Lori Charles
Communications Manager Julie Moore

Guests:

Chef Dane Lee
Bruce Lawson
Patrick Decker, appointee

8
9
10 30. APPROVAL OF MINUTES (2:00)

11 *Motion made by Council Vice President Sessions, seconded by Council President Frizzell,*
12 *to approve the minutes of:*

- 13 A. *October 22, 2020 Finance Committee*
14 B. *October 26, 2020 - Business Meeting*
15 C. *November 2, 2020 - Work Session*
16 D. *November 9, 2020 - Business Meeting*
17 E. *November 16, 2020- Work Session*
18 F. *November 18, 2020 - Work Session*
19 G. *November 19 2020 - Finance Committee*
20 H. *November 23, 2020 - Business Meeting*
21 I. *November 30, 2020 - Work Session*

22 *One councilmember asked for a revision on the 11/23 minutes to specify Ruth Ross'*
23 *attendance (shown as absent), state who made the motion on line 105 and reflect the name*

of the Diversity, Equity & Inclusion board accurately. The above minutes were approved as amended.

40. MESSAGES AND PAPERS FROM THE MAYOR (4:00)

Mayor Smith urged everyone to stay diligent in wearing masks and taking other precautions to avoid COVID-19. She gave some ideas on safe, fun ways to enjoy the holidays.

50. CITIZENS COMMENTS AND COMMUNICATIONS

The following individual made comments via Zoom:

- Elizabeth Lunsford, Lynnwood

60. PRESENTATIONS AND PROCLAMATIONS (12:00)

A. Proclamation Honoring Retiring Finance Director Sonja Springer

1. Council President Frizzell read the Proclamation and each councilmember had the opportunity to thank Director Springer for her service.

B. Proclamation Honoring Excellence Awards...and a great deal more winners

1. Mayor Smith introduced Operations & Maintenance manager Jared Bond as the recipient of the Employee Excellence Award. She read the proclamation and councilmembers had an opportunity to speak.
2. Councilmember Hurst introduced Chef Dane Lee as the recipient of the Business Member Excellence Award. Hurst read the proclamation and councilmembers had an opportunity to speak.
3. Councilmember Smith introduced Bruce Lawson as the recipient of the Community Member Excellence Award. Smith read the proclamation and councilmembers had an opportunity to speak.

70. WRITTEN COMMUNICATIONS AND PETITIONS

None

80. COUNCIL COMMENTS AND ANNOUNCEMENTS (50:00)

Councilmembers gave holiday wishes and appreciation for care givers during this pandemic. Councilmember Ross suggested 2 minutes of silence at meetings in memory of the Covid-19 deaths.

90. BUSINESS ITEMS AND OTHER MATTERS

90.1 UNANIMOUS CONSENT AGENDA (1:02:00)

Items listed below were distributed to Councilmembers in advance for study and were enacted with one motion. Before reading the consent agenda, councilmember Smith asked that Item F (Inter-local agreement for 196th St. Improvement) be removed for later discussion.

Councilmember Hurst moved for unanimous consent of the following items:

- A. *Appoint Rhiannon Kruse to position #5 of the Arts Commission for a term expiring December 31, 2022.*

- 67 B. *Appoint Patrick Decker to the Civil Service Commission at Position #1 for a term*
68 *expiring December 14, 2026.*
- 69 C. *Re-appoint Christine Eck to another term at position #2 of the planning commission*
70 *for a term expiring December 31, 2024.*
- 71 D. *Reappoint Eric Amundson, Georgia Borg-Leon, Janet Pope, Linda Jones and Jerry*
72 *Irwin to the Tourism Advisory Committee for terms that expire December 31, 2021.*
- 73 E. *Authorize the Mayor to enter into on behalf of the City an Inter-local Agreement*
74 *between the City of Lynnwood and South County Fire for City supplied fleet*
75 *mechanical services to be in effect January 1, 2021 through December 31, 2022.*
- 76 G. *Voucher Approval*
- 77 a. *Approve claims in the amount of \$3,847,812.57 for the period 11/14/2020-*
78 *12/03/2020.*
- 79 b. *Approve payroll in the amount of \$1,102,428.58 dated 11/20/2020.*
- 80 c. *Approve payroll in the amount of \$1,214,996.73 dated 12/04/2020.*

81 *Motion passed unanimously (7-0).*

- 82
- 83 F. *Inter-local Agreement with WSDOT for paving 196th St. SW Project.*

84 *Motion made by Councilmember Cotton and seconded by Councilmember Smith to*
85 *authorize the Mayor to enter into the agreement for this project.*

86 Councilmembers expressed their desire to understand the funding for this project, i.e.
87 how much is funded by WSDOT versus Lynnwood. Public Works Director Bill Franz
88 explained the funding and informed council that a large portion of the project is
89 funded through grants. The city ends up funding ~ \$19mm of the ~\$38mm for the
90 project (note: costs could change as the project progresses).

91 *Motion was passed unanimously (7-0)*

92

93 90.2 PUBLIC HEARINGS OR MEETINGS

94 None

95 90.3 OTHER BUSINESS ITEMS (1:20:00)

96 A. **Ordinance: 2021 City of Lynnwood Salary Schedule**

97 *Motion made by Council President Frizzell, seconded by Councilmember Ross to adopt*
98 *Ordinance No. 3380, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF*
99 *LYNNWOOD, WASHINGTON RELATING TO CLASSIFICATION OF CITY*
100 *EMPLOYEE POSITIONS; AMENDING EXHIBIT A TO ORDINANCE NUMBER 3242,*
101 *AS AMENDED BY ORDINANCE NUMBER 3355; AND PROVIDING FOR*
102 *SEVERABILITY, AN EFFECTIVE DATE AND SUMMARY PUBLICATION. "*

103

104 *Upon a roll call vote, the motion passed unanimously (7-0).*

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107 **B. Ordinance: Establishing the Department of Development and Business Services**

108 *Motion made by Councilmember Hurst, seconded by Councilmember Cotton to adopt*
109 *Ordinance no. 3381, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF*
110 *LYNNWOOD, WASHINGTON, ESTABLISHING THE DEPARTMENT*
111 *OF DEVELOPMENT AND BUSINESS SERVICES; CONSOLIDATING THE*
112 *EXISTING DEPARTMENT OF ECONOMIC DEVELOPMENT INTO*
113 *THE DEPARTMENT OF DEVELOPMENT AND BUSINESS SERVICES;*
114 *AMENDING CHAPTER 2.23 AND SECTIONS 2.44.010, 2.44.020, 2.44.040, 2.44.060*
115 *AND 2.44.080B OF THE LYNNWOOD MUNICIPAL CODE; REPEALING CHAPTER*
116 *2.45 OF THE LYNNWOOD MUNICIPAL CODE; AND PROVIDING FOR*
117 *SEVERABILITY, SUMMARY PUBLICATION, AND AN EFFECTIVE DATE."*
118

119 *Upon a roll call vote, the motion passed with 6 ayes, one nay (councilmember Ross).*
120

121 **C. Ordinance: Economic Development Infrastructure Fund Amendment**

122 *Motion made by Council Vice President Sessions, seconded by Councilmember Cotton*
123 *to adopt Ordinance no. 3382, "AN ORDINANCE OF THE CITY OF LYNNWOOD,*
124 *WASHINGTON, AMENDING ORDINANCE NO. 3111 REGARDING THE ECONOMIC*
125 *DEVELOPMENT INFRASTRUCTURE FUND, AMENDING LMC 3.106.030; AND*
126 *PROVIDING FOR AN EFFECTIVE DATE, SEVERABILITY, AND SUMMARY*
127 *PUBLICATION."*
128

129 *Upon a roll call vote, the motion passed unanimously (7-0).*
130

131 **D. Ordinance- Amend Fee Schedule**

132 *Motion made by Council President Frizzell, seconded by Councilmember Cotton to*
133 *adopt Ordinance no. 3383, "AN ORDINANCE OF THE CITY COUNCIL OF THE*
134 *CITY OF LYNNWOOD, WASHINGTON, RELATING TO FEES CHARGED BY THE*
135 *CITY, AMENDING LMC 3.104.090, LMC 3.104.120, LMC 3.104.130, LMC 3.104.140,*
136 *LMC 3.104.150, LMC 3.104.160, LMC 3.104.190, AND LMC 3.104.210, AND*
137 *PROVIDING FOR AN EFFECTIVE DATE, SEVERABILITY AND SUMMARY*
138 *PUBLICATION."*
139

140 *Upon a roll call vote, the motion passed unanimously (7-0).*
141

142 **E. Ordinance - 2019-2020 Budget Amendments**

143 *Motion made by Council Vice President Sessions, seconded by Councilmember Ross to*
144 *adopt Ordinance no. 3384, "AN ORDINANCE OF THE CITY COUNCIL OF THE*
145 *CITY OF LYNNWOOD, AN ORDINANCE OF THE CITY OF LYNNWOOD,*
146 *WASHINGTON, ADOPTING AMENDMENTS TO THE 2019-2020 BIENNIAL*
147 *BUDGET; PROVIDING FOR TRANSMITTAL OF THE AMENDED BUDGET TO*
148 *THE STATE; AND PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE AND*
149 *SUMMARY PUBLICATION".*
150

151 *Upon a roll call vote, the motion passed unanimously (7-0).*
152

F. Ordinance - Remove Reference to Lynnwood Fire Department from Lynnwood Civil Service Commission

Motion made by Councilmember Hurst, seconded by Council President Frizzell to adopt Ordinance no. 3385, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LYNNWOOD, WASHINGTON, RELATING TO THE CITY'S POLICE AND FIRE CIVIL SERVICE; AMENDING CHAPTER 2.56 OF THE LYNNWOOD MUNICIPAL CODE; AND PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE, AND SUMMARY PUBLICATION."

Upon a roll call vote, the motion passed unanimously (7-0).

G. Resolution - Process for Confirming the Development & Business Services Director (1:38)

Motion made by Council Vice President Sessions, seconded by Council President Frizzell to adopt the resolution 2020-10, "A RESOLUTION OF THE CITY OF LYNNWOOD, WASHINGTON, ADOPTING A PROCESS FOR CONFIRMATION OF THE DEVELOPMENT AND BUSINESS SERVICES."

Upon a roll call vote, the motion passed unanimously (7-0)

H. Confirmation of Development & Business Services Director Appointment (1:38)

Motion made by Council President Frizzell, seconded by Councilmember Altamirano-Crosby to approve the appointment of Director David Kleitsch as the first Development and Business Services Director".

Upon a roll call vote, the motion passed unanimously (7-0)

I. Ordinance Relating to Elected Officials' Salaries

Motion made by Council President Frizzell, seconded by Councilmember Cotton to adopt Ordinance no. 3386, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LYNNWOOD, WASHINGTON, RESTORING PROVISIONS RELATING TO ELECTED OFFICIALS' SALARIES; AMENDING SECTIONS 2.04.072, 2.04.074 AND 2.10.030 OF THE LYNNWOOD MUNICIPAL CODE; REPEALING SECTION 2.04.075 OF THE LYNNWOOD MUNICIPAL CODE; AND PROVIDING FOR SEVERABILITY, SUMMARY PUBLICATION, AND AN EFFECTIVE DATE".

Upon a roll call vote, the motion passed with 6 ayes and one Nay (Ross).

100. NEW BUSINESS (1:57:00)

A scheduling request was made by Councilmember Ross to schedule a discussion in January regarding the new Social Justice and Equity coordinator so as not to put it off. Councilmembers discussed and agreed to have the DEIC committee share their work with council on their vision for this position in January. No motion was made.

A request was made by Councilmember Hurst to hold council elections at the current meeting in order for the leadership to hit the ground running in 2021. Discussion was held and it was pointed out that rule #4 in the council Rules states the timing of elections should be in January. No motion was made.

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110. ADJOURNMENT

The meeting was adjourned at 7:52 p.m.

Nicola Smith, Mayor

CITY COUNCIL ITEM 90.1-A

CITY OF LYNNWOOD Administrative Services

TITLE: Voucher Approval

DEPARTMENT CONTACT: Corbitt Loch, Acting Director

SUMMARY:

Approve claims in the amount of \$3,466,815.74 for the period 12/4/2020 - 12/30/2020.

Approve payroll in the amount of \$1,086,926.17 dated 12/18/2020.

Approve payroll in the amount of \$1,147,182.94 dated 12/31/2020.

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM 90.3-A

CITY OF LYNNWOOD City Clerk

TITLE: Election: Council President

DEPARTMENT CONTACT: Lisa Harrison, Executive Assistant

SUMMARY:

Council shall elect a Council President to serve at the pleasure of its members. The designated officer is elected by a majority vote of its members.

ACTION:

Election candidates for Council President:

Christine Frizzell

George Hurst

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM 90.3-B

CITY OF LYNNWOOD City Council

TITLE: Election: Council Vice President

DEPARTMENT CONTACT: Lisa Harrison, Executive Assistant

SUMMARY:

Each year Council shall elect a Council Vice President to serve at the pleasure of its members. The designated officer is elected by a majority of its members.

ACTION:

VP Candidates: Shannon Sessions

DOCUMENT ATTACHMENTS

Description:

Type:

No Attachments Available

CITY COUNCIL ITEM 90.3-C

CITY OF LYNNWOOD City Clerk

TITLE: Resolution: 2021 Draft Council Meeting Calendar

DEPARTMENT CONTACT: Lisa Harrison, Executive Assistant

SUMMARY:

Each year the council adopts a calendar of meeting dates via resolution.

POLICY QUESTION(S) FOR COUNCIL CONSIDERATION:

ACTION:

Adopt resolution

DOCUMENT ATTACHMENTS

Description:	Type:
2021 Draft Council Meeting Calendar	Backup Material
calendar resolution	Backup Material

2021 Lynnwood City Council Meeting Calendar- Attachment A

					<i>Date adopted by Council:</i>				
Month	Date	Type	Day	Comments	Month	Date	Type	Day	Comments
JAN	4	WS	1M		JUL	5	WS	1M	City offices closed for 4th holiday
JAN	11	BM	2M		JUL	6	WS	1T	Replaces 7/4 holiday
JAN	18		3M	Cancelled/MLK	JUL	12	BM	2M	
JAN	19	WS	3T	Replaces MLK	JUL	19	WS	3M	
JAN	20	WS	3W		JUL	21	WS	3W	
JAN	25	BM	4M		JUL	26	BM	4M	
FEB	1	WS	1M		AUG	2	WS	1M	
FEB	8	BM	2M		AUG	9	BM	2M	Summer Recess Aug.10-Sept.5
FEB	15	WS	3M	Cancelled/Presidents' Day					
FEB	16	WS	3T	Replaces Presidents' Day	SEPT	6		1M	Cancelled/Labor Day
FEB	17	WS	3W		SEPT	7	WS	1T	Replaces Labor Day
FEB	20			Council Summitt	SEPT	13	BM	2M	
FEB	22	BM	4M		SEPT	15	WS	3W	
				AWC City Action Days 2/10-2/11	SEPT	20	WS	3M	
					SEPT	27	BM	4M	
MAR	1	WS	1M						
MAR	8	BM	2M		OCT	4	WS	1M	
MAR	15	WS	3M		OCT	11	BM	2M	
MAR	17	WS	3W		OCT	18	WS	3M	
MAR	22	BM	4M		OCT	20	WS	3W	
MAR	29	WS	5M		OCT	25	BM	4M	
APR	5	WS	1M		NOV	1	WS	1M	
APR	12	BM	2M		NOV	8	BM	2M	
APR	19	WS	3M		NOV	15	WS	3M	
APR	21	WS	3W		NOV	17	WS	3W	
APR	26	BM	4M		NOV	22	BM	4M	
					NOV	29	WS	5M	
MAY	3	WS	1M						
MAY	10	BM	2M		DEC	6	WS	1M	
MAY	17	WS	3M		DEC	13	BM	2M	Winter Recess Dec.14-Jan.2
MAY	19	WS	3W						
MAY	24	BM	4M						
MAY	31	WS	5M	Cancelled/Memorial Day	2022				
					JAN	3	WS	1M	
JUN	1	WS	1T	Replaces Memorial Day	JAN	10	BM	2M	
JUN	7	WS	1M		JAN	17	WS	3M	Cancelled/MLK
JUN	14	BM	2M		JAN	19	WS	3W	
JUN	16	WS	3M		JAN	24	BM	4M	
JUN	21	WS	3W		JAN	31	WS	5M	
JUN	28	BM	4M						
				AWC Annual Meeting 22nd - 25th (Spokane, May be online)					

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CITY OF LYNNWOOD

RESOLUTION NO.

**A RESOLUTION OF THE CITY OF LYNNWOOD,
WASHINGTON, ESTABLISHING A SCHEDULE OF
ANTICIPATED CITY COUNCIL MEETINGS FOR
CALENDAR YEAR 2021.**

WHEREAS, the State Open Public Meetings Act, Chapter 42.30 RCW, and LMC 2.04.010 through 2.04.030 provide for the scheduling of regular and special meetings of the City Council; and

WHEREAS, the City Council has determined that adoption of an annual calendar of meetings for the Council will help in the orderly and expeditious conduct of Council and City business; now therefore

THE CITY COUNCIL OF THE CITY OF LYNNWOOD DOES RESOLVE AS FOLLOWS:

Section 1. The City Council regular meeting schedule (Attachment A) for calendar year 2021 is adopted, consistent with the provisions of Chapter 42.30 RCW and LMC 2.04.010, LMC 2.04.020 and LMC 2.04.030.

Section 2. The City Council retains its discretion to make other scheduling changes during 2021 as it deems necessary and appropriate, and consistent with State law and the City code.

PASSED by the City Council this _____ day of January 2021.

APPROVED:

Nicola Smith, Mayor

ATTEST/AUTHENTICATED:

Karen Fitzthum, Interim City Clerk

APPROVED AS TO FORM:

Rosemary Larson, City Attorney

CITY COUNCIL ITEM 90.3-D

CITY OF LYNNWOOD City Council

TITLE: Election: Council Liaisons and Alternates for External Organizations

DEPARTMENT CONTACT: Lisa Harrison, Executive Assistant

SUMMARY:

Council will nominate and elect representatives and alternates to external boards and commissions.

DOCUMENT ATTACHMENTS

Description:	Type:
Elected Positions Preferences	Backup Material

Council Member [Preferences](#) for
2021 **Elected** Positions

Council President- 1 position

Christine Frizzell

George Hurst

Council Vice President- 1 position

Shannon Sessions

Alliance for Housing Affordability- 1 position, 1 alternate

Ian Cotton

George Hurst

Community Transit- 1 position- [Filled](#)

(This is a 2-year appointment ~ current is 2020 - 2021)

Mayor Nicola Smith

Lynnwood Tourism Advisory Council- 1 position, 1 alternate

Ian Cotton

Shannon Sessions

Snohomish County 911 Board/SERS - 1 position- [Filled](#)

(These are 2-year appointments ~ current is 2020 - 2021)

George Hurst

Chief Nelson

Snohomish Health District- 1 position

Julieta Altamirano-Crosby

Christine Frizzell

Snohomish County Tomorrow- 1 position

Julieta Altamirano-Crosby

Christine Frizzell

CITY COUNCIL ITEM 90.3-E

CITY OF LYNNWOOD City Clerk

TITLE: Appointments: Council Liaisons to Internal Boards and Commissions

DEPARTMENT CONTACT: Lisa Harrison, Executive Assistant

SUMMARY:

Council President will appoint Council Liaisons to internal boards and commissions.

DOCUMENT ATTACHMENTS

Description:	Type:
Appointed position preferences	Backup Material

**Council Member Preferences for
2021 Council President **Appointed** Positions**

Arts Commission- 1 position

Julieta Altamirano-Crosby

Audit & Insurance/Finance Committee -3 positions- Filled

(These are 2-year appointments ~ current is 2020 - 2021)

Julieta Altamirano-Crosby, Christine Frizzell, George Hurst

Disability Board – 2 positions- Filled

(These are 2-year appointments ~ current is 2020 - 2021)

Shannon Sessions, Jim Smith

Diversity, Equity & Inclusion Commission- 1 position

Ruth Ross

Jim Smith

History and Heritage Board- 1 position

Christine Frizzell

Shannon Sessions

Human Services Commission- 1 position

Ruth Ross

Jim Smith

Lynnwood Public Facilities District – 1 position

Julieta Altamirano-Crosby

Ian Cotton

George Hurst

Parks, Recreation & Cultural Arts- 1 position

Julieta Altamirano-Crosby

Christine Frizzell

Planning Commission- 1 position, 1 alternate

George Hurst

Alternate: Ruth Ross

Sister City Board – 1 position- Filled

(This is a 2-year appointment ~ current is 2020 - 2021)

Julieta Altamirano-Crosby

South County Fire- 1 position

Christine Frizzell

Veterans- 1 position

Shannon Sessions